City of Melfort
COMMITTEE OF THE WHOLE
December 13, 2004

Minutes of the Committee of the Whole meeting held on Monday, December 13th, 2004, in the City Hall Meeting Room, Melfort, Saskatchewan, commencing at 4:04 p.m.

PRESENT: **COUNCIL:** Alderman Abbott, Chairman; Mayor Collins and Aldermen Terry, Degelman, White, Lang and MacNaughton (arrived at 4:55 p.m.).

STAFF: J. Wade, City Manager; D. Graham, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services and H. Audette, City Clerk.

The Committee of the Whole meeting was closed to the public due to the fact that the items on the agenda are included in the list of exemptions found in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

1. CONTRACT FOR RISK MANAGEMENT & GENERAL INSURANCE SERVICES

Alderman Abbott clarified that this request for proposals is for brokerage services for a minimum of three years and a maximum of a five-year term, commencing January 1, 2005, subject to satisfactory ongoing performance.

Alderman Abbott reviewed the interviews held with the three firms submitting proposals and explained that point-based system used to analyze the proposals. The strengths of the Aon proposal was their risk management program and the expertise they offer with an entire sector dedicated to municipal insurance. Also, they prefer to recommend the appointment of independent adjusters when a conflict arises with SGI.

The Committee of the Whole recommends that Council appoint Aon Reed Stenhouse as the Cityøs broker for risk management and general insurance services.

2. DEVELOPMENT PROPOSAL

Council discussed a confidential development proposal.

Alderman MacNaughton arrived at 4:55 p.m. The Committee of the Whole recessed at 5:04 p.m. and reconvened at 7:05 p.m.

3. LAND SALE

Council discussion confidential items related to a sale of land.

The meeting adjourned at 7:24 p.m.

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Mayor City Clerk