

City of Melfort
COMMITTEE OF THE WHOLE
December 8, 2011

Minutes of the Committee of the Whole meeting held on Thursday, December 8, 2011, in the Council Chambers, Melfort, Saskatchewan, commencing at 4:30 p.m.

PRESENT: **COUNCIL:** Councillor Degelman, Deputy-Mayor; Mayor Terry and Councillors Lang, George, MacNaughton and Abbott.

STAFF: J. Wade, City Manager (arrived at 4:59 p.m.); S. Peterson, City Treasurer; G. Gilmore, Director of Works & Utilities; K. Ottenbreit, Director of Community Services and H. Audette, City Clerk.

Deputy-Mayor Degelman called the meeting to order and turned it over to Finance Chair, Councillor Lang.

2012 CAPITAL BUDGET

The Treasurer reviewed the draft budget and noted the following:

General Capital Budget

- The 400 block of McLeod East will be offered sidewalk replacement as a local improvement.
- If the City were to pave one block of flankage each year, it would take approximately 0.3 of a mill, or \$50,000.
- Discussion followed about considering alternate method of funding capital; for example, allocate one mill for capital spending, review asset management and tax tools (base tax, mill rate factors), allocation of funding for machinery and equipment, continue to lobby for sustainable infrastructure funding. Council agreed to consider capital allocations during the operational budget discussion.
- For the years 2013 to 2019, equipment and machinery has been moved out of general capital to a new spreadsheet that will be introduced in 2013.
- The general capital budget is projecting a \$4,563 deficit after the five-year cycle in 2012.

Landfill Capital Budget

- The landfill capital budget includes compost site development (wood chipper/fence). The proposed location for the site will be discussed by the Works & Utilities Committee.
- Administration is to continue to monitor the usage of the Cat dozer in 2012 to review the allocation of the equipment.

Utility Capital Budget

- The waterline replacement proposed for the 300 & 400 block of Burrows West was removed due to low interest from property owners for a paving project.
- The Honda power plant was moved to the operating budget.
- The funding for the waterline/valve chamber project on Frost/Shadd Drives does not include waterline replacement on the portion from Shadd Drive to Spruce Haven Ball Park.
- The Committee of the Whole agreed to carry forward the projected surplus of \$45,325 to a future year.

Special Capital Budget

Operational & Capital Reserves

- Replenishment of the Capital Trust Fund will not occur until 2017 and cash flow will remain tight.
- SIGI loans will be repaid in 2014 and 2016.
- The Legislative & Finance Committee was instructed to review and define the individual reserve accounts and the percentage allocations.

The Committee of the Whole agreed to recommend adoption of the 2012 Capital Budget as presented. The preliminary operating budget will be circulated to Council by December 31, 2011. An operating budget meeting was scheduled on Thursday, January 19, 2012, at 4:30 p.m.

The meeting adjourned at 6:15 p.m.

Mayor

City Clerk