

# CITY OF MELFORT

May 12, 2008

Minutes of the City of Melfort Regular Meeting held on Monday, May 12, 2008, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor Phillips and Councillors Lang, MacNaughton, Terry, Degelman, Russin and Abbott.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer and K. Ottenbreit, Director of Community Services.

08-147  
Russin  
Lang

**MINUTES, REGULAR COUNCIL MEETING, APRIL 14, 2008:**

That the minutes of the Regular Council meeting of the City of Melfort held on April 14, 2008, be adopted as circulated. **Carried**

08-148  
Lang  
Russin

**MINUTES, SPECIAL COUNCIL MEETING, APRIL 30, 2008:**

That the minutes of the Special Council meeting of the City of Melfort held April 30, 2008, be adopted as circulated. **Carried**

**DELEGATION**

**Melfort & District Museum Board**

Chairman Ingvar Berggren made a short presentation on behalf of the museum board. He indicated that there were no surprises in the report and that if there were any questions, he would try to answer them. Mayor Phillips congratulated the board for the work they had done over the last year.

Councillor Terry wanted to know if there were any changes in the grants that they receive. Mr. Berggren indicated that as usual, they apply for 3 or 4 and hope to get one. Some of the programs are changing to other departments, so there may be more changes coming. Mayor Phillips said that their report was all inclusive.

08-149  
Terry  
MacNaughton

**PROCLAMATION:**

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
May 18-24, 2008	Melfort Ambulance	"Emergency Medical Services Week"

**Carried**

08-150  
Abbott  
Degelman

**APPROVE PARTICIPATION IN DUTCH ELM DISEASE PROGRAM:**

That we approve the City of Melfort's participation with Saskatchewan Environment, Forest Service Division, in the Dutch elm disease cost-share program from April 1, 2008, to March 31, 2009, for one-half the costs incurred in managing a Dutch elm disease program, up to a maximum provincial contribution of \$3,000.00. **Carried**

08-151  
Abbott  
Degelman

**APPOINT CITY REPS TO PROJECT MANAGEMENT TEAM – MULTI-USE FACILITY:**

That the following individuals be appointed as the City's representatives on the Project Management Team for the construction of the Melfort Multi-Use Facility:

Councillor Lynn Abbott  
John Wade, City Manager  
Ken Ottenbreit, Director of Community Services  
Robin Harper, Facility Operations Manager

and any additional resource personnel as may be required from time to time.

And further, that the Project Management Team be given authorization from Council to issue change orders in the amount of Ten Thousand Dollars (\$10,000.00) or under. Change orders exceeding \$10,000.00 will be processed through Council. **Carried**

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. Apr. 16/08: FCM MembersqAdvisory re: federal support.
2. Apr. 9/08: SaskWater 2007 Annual Report . available at City Hall.
3. Apr. 28/08: Sask Tel 2007 Annual Report.
4. April, 2008: SUMA 2008 membership cards.
5. April, 2008: SUMA Urban Voice, Vol. 13, No. 2.
6. Apr. 29/08: CFIB request to use additional revenue sharing to reduce property tax.
7. May 1/08: Plus Industries Inc. request for 2008 tax exemption. Referred to Legislative & Finance.
8. Apr. 28/08: Increase in 2008-09 revenue sharing.
9. May 6/08: Lawrence & Judy Voelk letter. Referred to Works & Utilities.

08-152  
Lang  
Russin

**MINUTES, COMMITTEE OF THE WHOLE, APRIL 14, 2008:**

That the minutes of the Committee of the Whole meeting held April 14, 2008, be adopted as circulated. **Carried**

08-153  
Russin  
Lang

**MINUTES, COMMITTEE OF THE WHOLE, APRIL 30, 2008:**

That the minutes of the Committee of the Whole meeting held April 30, 2008, be adopted as circulated. **Carried**

**TAX COLLECTION COMPARATIVE STATEMENT – MAY, 2008**

08-153(a)  
Lang  
Degelman

**2007 PUBLIC ACCOUNTS:**

That the City of Melfort Public Accounts for the year ended December 31, 2007, be received. **Carried**

**REPORT – CITY TREASURER**

- The Treasurer is working on tax enforcement.
- Tax Notices will be going out before the end of May.

**BUILDING PERMIT REPORT – APRIL, 2008**

**REPORT – DIRECTOR OF COMMUNITY SERVICES**

- The Leisure Centre is being torn down.
- Working on the washroom facility for Spruce Haven.
- The campground is being readied and summer staff is in place.
- The Fire Chief will be starting July 2, 2008.
- The entrance sign is still away being repaired.

**BYLAW ENFORCEMENT REPORT**

- There is no report as the BEO was away for most of the month.
- Discussed the proposal to have the officer work full hours for the 6 weeks until the end of the contract for bylaw enforcement on waste collection issues and property maintenance complaints in particular.

08-153(b)  
Terry  
Abbott

**INCREASE HOURS OF BYLAW ENFORCEMENT CONTRACT:**

That the hours of the Bylaw Enforcement Officer be increased from 20 hours per week to 40 hours per week effective the week of May 19<sup>th</sup>, 2008, and running until the end of the contract at the end of June, 2008. **Carried**

08-154  
MacNaughton  
Terry

**MINUTES, WORKS & UTILITIES COMMITTEE, APRIL 30, 2008:**

That the minutes of the Works & Utilities Committee meeting held April 30, 2008, be adopted as circulated. **Carried**

08-155  
MacNaughton  
Terry

**YEAR-ROUND FRONT STREET WASTE COLLECTION:**

WHEREAS, front street pickup of solid waste would result in a cleaner City and less damage to alleys and lanes;

AND WHEREAS, front street waste collection would be mandatory should the City decide to convert to an automated waste collection system in the future;

BE IT RESOLVED, that Council agrees that from this point forward, the City of Melfort will remain on year-round front street solid waste collection, with the exception of identified areas where front street pickup is not an option. **Degelman / Terry MOTION TABLED**

Resolution 08-155 was tabled until the next regular meeting on Monday, June 16, 2008.

**REPORT – CITY MANAGER RE: WORKS & UTILITIES**

- The Works & Utilities Foreman attended a Manager of Landfill Operations Course in Regina. The goal is to improve landfill management and meet any new environmental regulations or monitoring requirements.
- Two graves were dug, the sweeper has been out, there is now a full-time attendant at the cemetery.
- The department has dug three out of the five old service connections at Park Avenue and Star City Road.
- The tender for the new excavator closes on May 14.
- The Schulty mower arrived on May 9.
- Don Graham has started on a short-term contract effective today.

**PUBLIC HEARING – BYLAW 2008-13**

There was no one in attendance and no objections raised regarding the bylaw.

08-156  
Degelman  
Abbott

**BYLAW 2008-13:**

That Bylaw 2008-13, being a bylaw to amend Zoning Bylaw 96-09 to include Bed and Breakfast Lodgings as a discretionary use in the UH District, be read a second time. **Carried**

08-157  
Degelman  
Abbott

**BYLAW 2008-13:**

That Bylaw 2008-13 be read a third time and passed. **Carried**

08-157(a)  
Degelman  
Russin

**ACCOUNTS:**

That we approve for payment general cheque numbers 10228 to 10402, inclusive, in the total amount of \$308,072.65. **Carried**

**ANNOUNCEMENTS**

- Councillor Abbott was in attendance at YBEX and congratulated those winners.
- Councillor Lang wanted to know if we should do a public presentation on the budget as was done for the Chamber. Council agreed to hold a presentation on June 9<sup>th</sup> at the NELC gym if it is available.
- Council is to come prepared to take a Council picture for the website at the next meeting.
- Councillor Russin thanked the City Manager for putting on a first-class event for the opening of the airport terminal building and the naming of the airport.
- Mayor Phillips congratulated the Golf Club on the great fund raising function they put on. He also reminded everyone of the Polka Fest coming up on the weekend of the 24<sup>th</sup>.

**08-158  
Terry  
MacNaughton**

**ADJOURNMENT:**  
That this meeting be adjourned. **Carried**

The meeting adjourned at 5:45 p.m.

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Mayor

\_\_\_\_\_  
City Clerk