



City of Melfort
Planning, Development & Leisure Services Department
Reduced Rate for Sporting Event Request Form

Name of Organization: _____

Mailing Address of Organization: _____

Contact Person: _____

Phone Number: _____ (H) _____ (W)

Description of Organization: Non-profit: Yes _____ No _____

Detailed description of events for which reduced rate usage is being requested: (objectives, times, dates, facility requested)

Describe how the event will benefit the community and the host organization:

Criteria for Granting Reduced Rate for Sporting Events

- (a) Melfort based Community Sport Organization.
- (b) A minimum of 4 teams from outside of 125 kms is required to qualify for any reduction in rates. The reduction will be equivalent to the percentage of teams from outside of 125kms (i.e. 6 teams from outside of 125 kms for a 12 team tournament will result in a reduction in usage rates by % 50).

Provincial, Western Canadian or National Championships will be evaluated using the same percentage criteria.
- (c) The event must be a minimum of 2 full days.
- (d) If reduced rate is granted, the City of Melfort must be recognized as a Major Sponsor of the event.
- (e) Upon completion of the event, submit a final report within 10 days.

City Facilities that Qualify for Reduced Rates

- Northern Lights Palace Arena
- Northern Lights Palace Leisure Pool
- Main Arena
- Spruce Haven Ball Complex
- Exhibition Ball Diamonds
- North East Leisure Centre

CITY OF MELFORT
PLANNING, DEVELOPMENT & LEISURE SERVICES DEPARTMENT
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MELFORT, SASKATCHEWAN
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(The department is located at City Hall - 202 Burrows Avenue West)

City of Melfort
Planning, Development & Leisure Services Department
Reduced Rate for Sporting Event Final Report

Name of Organization: _____

Mailing Address of Organization: _____

Contact Person: _____

Phone Number: _____ (H) _____ (W)

Description of Organization:

Detailed description of the event for which reduced rates was granted: (level of success of the event, times, dates, facility used)

Describe how the event and the reduced rates benefit the community and the host organization:

Estimated number of new people in the community for the event (participants, parents, coaches, etc.): _____

**** Attach a list of teams/participants with their contact information ****