

# CITY OF MELFORT

March 10, 2008

Minutes of the City of Melfort Regular Meeting held on Monday, March 10, 2008, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:05 p.m.

**PRESENT:** COUNCIL: Mayor Phillips and Councillors Lang, MacNaughton, Degelman, Abbott and Russin.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; G. Hnatiuk, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services and H. Audette, City Clerk.

**08-66**  
**Degelman**  
**Abbott**

## **MINUTES, REGULAR COUNCIL MEETING, JANUARY 21, 2008:**

That the minutes of the Regular Council meeting of the City of Melfort held on February 11, 2008, be adopted as circulated. **Carried**

## **DELEGATION**

### **Chamber of Commerce**

Lori Fettes, Executive Director of the Melfort & District Chamber of Commerce presented the 2008 operating budget for the Tourism Information Centre, which reflects a deficit ranging from \$2,222 to \$7,097 depending on student employment grants. The Chamber is asking the City to increase their grant by \$1,000 to a total of \$26,000 for 2008 to assist in covering the cost of inflation and other expenses. The request was referred to the budget session on March 13, 2008.

**08-67**  
**Terry**  
**MacNaughton**

## **PROCLAMATIONS:**

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
April, 2008	Canadian Cancer Society	"Cancer Month"
May, 2008	Child Find Saskatchewan	"Missing Children's Month"
May 25, 2008	Child Find Saskatchewan	"International Missing Children's Day"

**Carried**

**08-68**  
**Russin**  
**Lang**

## **MUSEUM BOARD APPOINTMENTS:**

That we approve the following appointments to the Melfort & District Museum Board:

<u>Appointee</u>	<u>Term of Appointment</u>
Leiflynn Jeffery	Expiring December 31, 2009
Shirley Claggett, Agricultural Society Rep	Expiring December 31, 2009

And further, that we acknowledge the appointment of Jim Drury, representing the RM of Flett's Springs No. 429. **Carried**

Councillor Terry declared conflict of interest and abstained from discussion and voting on resolution 08-69.

**08-69**  
**Abbott**  
**Degelman**

## **APPROVE SUBDIVISION – FORMER BROADWAY SCHOOL**

That we approve the Plan of Proposed Subdivision dated February 23, 2008, prepared by Tri-City Surveys Ltd., of all of existing Lots 1, 2, 3, 4, and 5, Block 35, Plan H5028,

Lots 1, 2, 3 and 20, Block 38, Plan H5028 and Parcel A, Plan H5028 and part of the lane and Anderson Street, into Lot 21, Block 38, Lane and MR12, NE ¼ Sec. 12-45-19-2.  
**Carried**

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. Feb. 6/08: SPRA invitation to participate in Communities in Bloom.
2. Feb. 5/08: SPRA 2008 Spring Education and Training Symposium.
3. Feb. 21/08: Minutes of Melfort & District Museum Board.
4. Dec. 20/07: Minutes of N. Central Transport Planning Committee.
5. Feb. 22 & 26/08: FCM MembersqAdvisory re: 2008 Budget.
6. Jan. 20/08: RM of Fletto Springs appointments to City Committees.
7. Feb. 25/08: Minutes of NE Area Transport Planning Committee.
8. Mar. 3/08: Humboldt & District SPCA request for support.
9. Mar. 4/08: City of Kingston urge to municipalities to support the %Buy-a-net+ campaign in recognition of World Malaria Day.
10. Jan. 8/08: Minutes of the Melfort & Area Interagency Committee.
11. Feb. 14/08: Peggy George, Chairman of Communities in Bloom, request for a greater commitment from the City. Referred to the Planning & Development Department for review, in consultation with the Works & Utilities Department.
12. Mar. 4/08: Plus Industries budget request for recycling program. Referred to the March 13<sup>th</sup> Budget Session.
13. Feb. 28/08: Request for support of Hudson Bay Route Association and invitation to AGM.

**08-70**  
**Terry**  
**MacNaughton**

**MINUTES, COMMITTEE OF THE WHOLE, FEBRUARY 28, 2008:**

That the minutes of the Committee of the Whole Meeting held on February 28, 2008, be adopted as circulated. **Carried**

**08-71**  
**Russin**  
**Lang**

**MINUTES, LEGISLATIVE & FINANCE COMMITTEE, FEBRUARY 21, 2008:**

That the minutes of the Legislative & Finance Committee meeting held on February 21, 2008, be adopted as circulated. **Carried**

**08-72**  
**Terry**  
**MacNaughton**

**MINUTES, UNION & PERSONNEL COMMITTEE, FEBRUARY 28, 2008:**

That the minutes of the Union & Personnel Committee meeting held on February 28, 2008, be adopted as circulated. **Carried**

**08-73**  
**Terry**  
**MacNaughton**

**MINUTES, MUNICIPAL HEALTH ADVOCACY COMMITTEE, FEBRUARY 13, 2008:**

That the minutes of the Municipal Health Advocacy Committee meeting held February 13, 2008, be received. **Carried**

**TAX COLLECTION COMPARATIVE STATEMENT – JANUARY/FEBRUARY, 2008**

**REPORT – CITY TREASURER**

- The auditors have been on site and the Treasurer hopes to be able to present a year-end snapshot at the April meeting.
- The City has been interviewing to fill the Facility Booking position.
- The Department has preparing to implement the new facility booking software in mid-April and is working towards the implementation of CGIS within the next few months as well.

**08-74**  
**Degelman**  
**Abbott**

**MINUTES, PLANNING & DEVELOPMENT COMMITTEE, FEBRUARY 26, 2008:**

That the minutes of the Planning & Development Committee meeting held on February 26, 2008, be adopted as circulated. **Carried**

08-75  
Abbott  
Degelman

**RESIDENTIAL GROWTH COMMITTEE, FEBRUARY 15, 2008:**

That the minutes of the Residential Growth Committee meeting held on February 15, 2008, be received. **Carried**

08-76  
Degelman  
Abbott

**APPROVE CONCEPT FOR NAMING NEIGHBOURHOODS:**

That we approve of the attached conceptual plan for the naming of neighbourhoods in the City of Melfort, as proposed by the Residential Growth Committee. **Carried**

08-77  
Abbott  
Degelman

**GRANT DISCRETIONARY APPROVAL – HORSES ON PARCEL AC:**

That we grant discretionary approval to Mr. Mel Annand to permit him to maintain horses on Parcel AC, Plan 101891000, in accordance with Section 10.1.2(3) of Zoning Bylaw 96-09, which allows for agricultural grazing of livestock as a discretionary use in an Urban Holding District.

This approval is subject to the following conditions:

1. That an appropriate shelter with a satisfactory foundation, as approved by the City Building Official, be erected in accordance with all municipal, provincial and national regulations.
2. That feed grain, hay, straw and other feed or bedding material is to be stored under cover.
3. That manure is to be removed regularly and so deposited as not to be a nuisance.
4. That corral fencing is aesthetically pleasing.

And further, that this discretionary approval will remain in effect only until such time as any further residential development occurs on the aforementioned parcel. **Motion Defeated**

**BYLAW ENFORCEMENT REPORT – JANUARY/FEBRUARY, 2008**

**BUILDING PERMIT REPORT – JANUARY, 2008**

**REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES**

- The Main Arena is now shut down and the staff are undertaking annual maintenance. The Palace will be shut down on March 31, pending the junior hockey playoff schedule.
- One tender was received for operation of the City Concessions.

08-78  
Terry  
MacNaughton

**MINUTES, EMERGENCY MEASURES ORGANIZATION, FEBRUARY 21, 2008:**

That the minutes of the Emergency Measures Organization meeting held on February 21, 2008, be received. **Carried**

**REPORT – DIRECTOR OF WORKS & UTILITIES**

- The City is waiting for assistance from Sask Power to repair the traffic light at the intersection of Saskatchewan & Broadway Avenue.
- The water line break on 100 block Stovel has been repaired.
- The waste collection truck that the city rented has been returned and Greenland Waste has now taken over the waste collection contract. Administration has scheduled a meeting with the contractor to discuss some issues that have arisen.
- The Director attended a NE Area Transport Planning Commission meeting and a Public Works conference in Moose Jaw.

08-79  
Terry  
MacNaughton

**BYLAW 2008-10:**

That Bylaw 2008-10, be a bylaw of the City of Melfort respecting the construction of certain works as local improvements, the establishment of uniform rates and special assessments thereto, be introduced and read a first time. **Carried**

08-80  
Terry  
MacNaughton

**BYLAW 2008-10:**

That Bylaw 2008-10 be read a second time. **Carried**

08-81  
Lang  
Russin

**BYLAW 2008-10:**

That Bylaw 2008-10 be given three readings at this meeting. **Carried Unanimously**

08-82  
Degelman  
Abbott

**BYLAW 2008-10:**

That Bylaw 2008-10 be read a third time and passed. **Carried**

08-83  
Abbott  
Degelman

**BYLAW 2008-11:**

That Bylaw 2008-11, being a bylaw of the City of Melfort to provide for the closure of a lane in the area known as Brunswick Park, be introduced and read a first time. **Carried**

08-84  
Degelman  
Abbott

**BYLAW 2008-12:**

That Bylaw 2008-12, being a bylaw of the City of Melfort to provide for the closure of a street and lane in the area formerly known as Broadway School, be introduced and read a first time. **Carried**

08-85  
Lang  
Russin

**ACCOUNTS:**

That we approve for payment general cheque numbers 9834 to 10001 inclusive, in the total amount of \$1,301,167.06. **Carried**

**ANNOUNCEMENTS**

- The date for the multi-use facility tender opening has been postponed to March 27, 2008.
- Shore Gold will be in Melfort for a breakfast meeting on Friday, April 4, 2008.
- Mayor Phillips acknowledged that the community has lost a number of pioneers recently.

08-86  
Russin  
Lang

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:17 p.m.

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Mayor

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City Clerk