

CITY OF MELFORT

March 1, 2004

Minutes of the City of Melfort Regular Meeting held on Monday, March 1st, 2004, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Collins and Aldermen Degelman, White, Lang, Abbott and MacNaughton.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; S. Blevins, Director of Planning, Development & Leisure Services; D. Graham, Director of Works & Utilities and H. Audette, City Clerk.

04-24
Lang
Degelman

MINUTES, REGULAR COUNCIL MEETING, FEBRUARY 9th, 2004:

That the minutes of the Regular Council meeting held February 9th, 2004, be adopted as circulated. **Carried**

DELEGATION

Melfort & District Museum Board

Mr. Dale Link, Treasurer of the Melfort & District Museum Board, explained that collecting artifacts is only a small part of the service the Museum is capable of providing. Melfort is rich in history, talents and culture and is in a perfect position to exploit those opportunities through eco and cultural tourism if Council is willing to give the Museum the lead and create the necessary partnerships.

Mrs. Frances Westlund, Curator, reported on the museum program highlights: youth summer vacation programs, school tours, generational heritage experiences, care facility programming, aboriginal community work, commencement of visitorsq historical site guide, digitization of photograph collection, completion of country school project, website development (Melfort's history to the 1930's), etc. She stated that the Museum is market-ready to take on other projects, however, they need support and action from the community to make the tourism opportunities a reality; for example, Saskatchewan River development, European tourism market promotion and assuming the operation of a gallery.

The Chairman of the Museum Board, Mr. Ingvar Berggren, stressed that in order for the Museum to fully participate in cultural tourism, which is one of the fastest growing industries, and to maintain the museum's merit rating of 4th in the province, the Board requires an operating budget of \$86,000-\$115,000 to fund a full-time curator, half-time assistance curator, half-time collection management consultant, half-time programmer and a half-time supervisor. However, an operating budget of \$80,000 would fund the Museum's current needs of a full-time curator and half-time assistant curator. Mr. Berggren reported that the curator will be retiring in the spring and recognized Mrs. Westlund for her dedication, as well as the dedication of the museum volunteers.

Mr. Berggren advised that the Museum's federal grant funding totals \$18,000 (cannot be used for capital projects), provincial grant funding is \$38,000 (project specific) and municipal funding totals \$15,000 (\$14,000 from the City of Melfort, not including services-in-kind, and \$1,000 from the RM of Star City). In order to keep it accessible to the public, the Museum charges an admission fee of \$3/adult, \$2/student and \$6/family; however, many of the tours are free of charge such as school tours and tours during the exhibition. Total local visitors in 2003 were 2,540 and tourist visits were 1,360 for a total attendance of 3,900 individuals. Total admission fees collected in 2003 were \$1,500.

When questioned about support from the rural municipalities, Council was advised that there are currently no museums located in cities receiving rural funding.

With respect to capital improvements on the power house, Mr. Berggren explained that the Museum is working to replace the deteriorating wood floor with concrete, but do not want to proceed until the potential PCB contamination issue is resolved completely.

Alderman Abbott, Finance Chairman, encouraged the Museum to submit their budget proposal to Council prior to deliberations. On behalf of Council, Mayor Collins thanked the Melfort & District Museum Board members for their dedication and service to the community and wished Mrs. Westlund the best in her retirement.

04-25
Lang
Degelman

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
March 15 . 19, 2004	Melfort & District Curling Club	"Curling Week" Carried

04-26
Abbott
MacNaughton

APPROVE *MuniCode* SERVICES LTD. & APPOINT BUILDING OFFICIAL:

That we authorize the Mayor and Clerk to enter into an contract with *MuniCode* Services Ltd., Regina, Saskatchewan, for the provision of plan review and inspection services on an as-needed basis at the discretion of the City;

Further, that we appoint Wayne Meier of *MuniCode* Services Ltd. as the Building Official for the City of Melfort, under the authority of Subsection 5(4) of *The Uniform Building and Accessibility Standards Act*. **Carried**

04-27
Abbott
White

BANKING INVESTMENT SERVICES RFP DEVELOPMENT & ANALYSIS:

That we authorize the City Treasurer to contract Meyers Norris Penny Chartered Accounts to assist in the development and analysis of a Banking Investment Services request for proposal at an estimated cost of Three Thousand, Two Hundred and Fifty Dollars (\$3,250.00). **Carried**

04-28
White
Abbott

MELFORT & DISTRICT MUSEUM – PHOTOCOPY LEASE AGREEMENT:

That we authorize the Melfort & District Museum Board to enter into a photocopy lease agreement with Burkø Business Machines, Melfort, Saskatchewan, for a period of 36 months. Further, that the City of Melfort will assume full responsibility for the quarterly lease payment of \$550.00 and the per copy cost of \$0.0125 per copy, for an approximate annual cost of \$2,800.00. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Feb. 5/04 & Feb. 11/04: Minutes of Melfort Museum Board Special Meeting.
2. Feb. 24/04: Minutes of Museum Board Regular Meeting.
3. %Culture Builds+promotional material.
4. Feb. 13/04: Minutes of meeting with Chakastaypasion Band.
5. Feb. 12/04: MLA report . Rod Gantefoer.
6. Feb. 17/04: Thank you fax from Brad & Donna Wittke: snow removal.
7. Feb. 11/04: Letter from SPRA re: Communities in Bloom Program.

8. Oct 23/03; Dec. 5/03; Jan. 29/04: Minutes of the North Central Transportation Planning Committee.
9. Jan. 7/04: Minutes of the N.E. Area Transport Planning Committee.
10. Feb. 17/04: Letter from Regina City Manager, Bob Linner, to Deputy Minister Dotson re: proposed provincial education mill rate.
11. Report from Director of Works & Ut re: CSIP Project.
12. Report from Director of Works & Ut re: Purchase of Wheel Loader.
13. Feb. 16/04: Letter from Redhead re: Loader Tender.
Feb. 18/04: Director's response to Redhead Equipment & Brandt Equipment.
Feb. 19/04: Letter to Kramer Tractor canceling Loader order.
The matter concerning the loader tender has been referred to the solicitor for a legal opinion. Information will be brought back to the next regular meeting.
14. Feb. 18/04: Cumberland Regional College re: Presentation of City bursary.
15. FCM Conference Registration . Edmonton, May 28 . 31, 2004.
16. Feb. 23/04: Chakastaypasin Band request for temporary closure of Crawford Avenue W. between NLP and Curling Club for Pow-Wow April 10-11/04. The Director of Works & Utilities will contact the Band to make arrangements for the street closure.
17. Feb. 24/04: Letter from C. Favreau, Chairperson re: rail abandonment/development study . request for assistance (data collection/discussion).
18. Alderman Abbott will be attending a SUMA strategic planning session at the end of March.

TAX COLLECTION COMPARATIVE STATEMENT – JANUARY, 2004

The Treasurer advised that the primary reason for the difference in the percentage of levy collected in January between the years 2002 and 2004 is that prepayment notices were mailed in 2002. She reported that we no longer mail prepayment notices and tax payments to the City tend to be more equalized, with approximately 247 customers on TIPPS now.

**04-29
MacNaughton
Abbott**

MINUTES, COMMUNITY DEV. ADVISORY COMMITTEE, FEBRUARY 12, 2004:

The minutes of the Community Development Advisory Committee meeting held on February 12, 2004, be received. **Carried**

BUILDING PERMIT REPORT

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- Shore Gold made a presentation to the Community Development Advisory Committee, reporting on the Fort A La Corne diamond exploration.
- The City's application for the 2004-2005 urban aboriginal grant program is being forwarded to the community initiatives fund for approval. The City is entitled to \$6,000 this year.
- The City is hosting a Business Retention & Expansion Workshop on March 17th. Council members are invited to attend.
- The 2006 Winter Games Committee is in the process of incorporation.
- The Relay for Life Committee requests were referred to the Planning & Development Committee and/or Recreation & Parks Board for recommendation to Council at the next regular meeting.

MUNICIPAL POLICING REPORT – JANUARY, 2004

REPORT – DIRECTOR OF WORKS & UTILITIES

- The crew has been clearing snow, repairing a water break and undertaking normal sewer flushing.
- The Director attended a Saskatchewan Public Works Association meeting in Moose Jaw.
- The Fire Department has spent a lot of time attending the site of a tanker rollover east of the City. We will be accepting contaminated soil and products from the site.
- The Saskatchewan Municipal Board has approved the local improvement proposed for Park Avenue. Letters will be mailed to property owners and advertisements will be appearing this week in the newspaper.

04-30
Abbott
MacNaughton

BYLAW 04-01:

That Bylaw No. 04-01, being a bylaw of the City of Melfort to amend Bylaw 96-09 by rezoning proposed Parcel %U+from partially UH . Urban Holding District and partially M2 . Heavy Industrial District to M2 . Heavy Industrial District, be introduced and read a first time. **Carried**

04-31
Abbott
White

ACCOUNTS:

That we approve for payment general cheque numbers 10225 to 10367 inclusive.
Carried

04-32
Degelman
Lang

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:32 p.m.

Mayor

City Clerk