

# CITY OF MELFORT

March 15, 2004

Minutes of the City of Melfort Regular Meeting held on Monday, March 15<sup>th</sup>, 2004, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor Collins and Aldermen Degelman, White, Lang, Terry and Abbott.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; S. Blevins, Director of Planning, Development & Leisure Services; D. Graham, Director of Works & Utilities and H. Audette, City Clerk.

04-33  
Degelman  
Lang

**MINUTES, REGULAR COUNCIL MEETING, MARCH 1<sup>ST</sup>, 2004:**

That the minutes of the Regular Council meeting held on March 1<sup>st</sup>, 2004, be adopted as circulated. **Carried**

04-34  
Lang  
Degelman

**APPROVE SALVATION ARMY "RED SHIELD APPEAL":**

That we approve the request from The Salvation Army Melfort, dated March 1<sup>st</sup>, 2004, to hold the Red Shield Appeal in the City of Melfort from May 3<sup>rd</sup> to May 19<sup>th</sup>, 2004.

**Carried**

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. Feb. 2004: SUMA Urban Voice, Vol. 9, No. 1; Spring Workshop Info
2. Feb. 25/04: NCTPC . Info Video (in cd tower) & Newsletter
3. April, 2004: N. Central Transport Planning Committee . priority data
4. Mar. 5/04: Letter from Hon. Van Mulligen re: *SaskEnergy Act and Regulations*
5. Mar. 5/04: Letter from CFIB re: results of property tax survey
6. Mar. 2/04: Letter from Mayor S. Larson to Mayor J. Stiglitz re: Revenue Sharing
7. Municipal Law seminar . April 2, 2004, Regina, SK. The City Treasurer will be attending.
8. Mar. 5/04: Melfort Public Library Proposed 2004 Budget
9. Mar. 4/04: Melfort & District Museum Board 2004 Proposed Budget
10. Mar. 11/04: Letter from Next Generation Plant World requesting permission to relocate the business.  
Mar. 11/04: Memo from Director re: Next Generation zoning bylaw amendment.
11. Mar. 11/04: Letter from Gord Gray requesting reduction of NLP Arena rental for the Melfort Lacrosse Association. Referred to the Recreation & Parks Board.
12. 5. Mar. 8/04: Letter from Melfort Food Bank requesting property tax exemption.
13. 6. Mar. 4/04: Letter from U of R Exec. Director re: submission of entry to Encyclopedia of Saskatchewan publication. The Planning & Development Department will work with the Mayor to prepare an entry.

04-35  
Terry  
Degelman

**MINUTES, COMMITTEE OF THE WHOLE, MARCH 1, 2004:**

That the minutes of the Committee of the Whole meeting held on March 1, 2004, be adopted as circulated. **Carried**

04-36  
Abbott  
White

**MINUTES, UNION & PERSONNEL COMMITTEE, MARCH 10, 2004:**

That the minutes of the Union & Personnel Committee meeting held March 10, 2004, be adopted as circulated. **Carried**

04-37  
White  
Abbott

**TAX ENFORCEMENT – AUTHORIZATION TO PROCEED TO ACQUIRE TITLE:**

That we authorize the City Treasurer to proceed to acquire title, through Section 22 of *The Tax Enforcement Act*, on the following properties:

ROLL	LOT1	BLK/PAR1	PLAN1
304016250	25-29	16	P4305
306005190	19	5	Q1004
403011405	5	114	82PA08046-1
403099110		K	81PA22785
404026060	6	26	E4566
406076030	4	76	99PA22715
406080200	20	80	64PA06038
504001070	7	1	I362
504001080	8	1	I362
504001130	13-14	1	I362
504008140	14	8	I362
504009090	9	9	T621
504010085	8-10	10	I362
504018010	1-2	18	T621
505002110	29	2	101773751
505007190	19	7	G3640
505010060	6	10	E4566
505018080	8	18	G3640
505033010	1	33	G3640
604002240		X	O4710
604005010		AR	99PA22966
604023380	38	23	O4710
604023390	39-40	23	O4710
605003050	5	3	R72
605006450			NW 6-45-18-W2
605034040	4	34	CR4994

**Carried**

**REPORT – CITY TREASURER**

- March 19<sup>th</sup>, 2004, is the last day to submit assessment appeals. A Board of Revision will be held at the end of April.
- The Treasurer met with the investment specialist to set up a work plan and begin establishing criteria for the request for proposals.
- The Department has been working on budget preparation.

04-38  
Terry  
Degelman

**MINUTES, COMM. DEV. ADVISORY COMMITTEE, MARCH 11, 2004:**

That the minutes of the Community Development Advisory Committee meeting held on March 11, 2004, be received. **Carried**

The City of Melfort and the North East REDA will be holding a Business Retention & Expansion Workshop on Wednesday, March 17, 2004, from 2:00 . 5:00 p.m.

**BUILDING PERMIT REPORT – FEBRUARY, 2004**

**REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES**

- A public meeting will be held on Wednesday, March 17<sup>th</sup>, 2004, at 7:00 p.m. at the North East Leisure Centre to determine if there is any interest in participating in the Communities In Bloom program. The Department does have \$5,000 in budget for city beautification and the Director is looking at forming a volunteer committee from the business sector to determine spending.
- Work is being done to declare Melfort an In-Motion Community.
- The Main Arena is now closed. The Northern Lights Palace will close at the end of March. The Director advised that the City budgets for 4.5 months of operation at the Main Arena. The major ice users determine the dates of the season at the annual ice meeting. The dates of the season are flexible and can be changed, or the season can be extended if Council decides to increase the budget.

**04-39**  
**Degelman**  
**Lang**

**APPROVE PURCHASE OF CATERPILLAR WHEEL LOADER – KRAMER LTD.:**

That the City of Melfort purchase a 2004 950G II Caterpillar wheel loader from Kramer Limited, Saskatoon, Saskatchewan, for the tendered price of Two Hundred and Eleven Thousand Three Hundred Dollars (\$211,300.00), plus applicable taxes. **Carried**

Alderman Degelman commented that the Kramer tender was the lowest, therefore the City signed the order and is legally bound to purchase the Caterpillar wheel loader.

**REPORT – DIRECTOR OF WORKS & UTILITIES**

- A contractor has been hired to clean out the main sewer, which should alleviate the odor problems being experienced on Park Avenue and in the new land assembly.
- The Department is currently working on the QAQC policy for waterworks.
- The sewer on Burns Avenue West has been repaired.
- Effective March 15<sup>th</sup>, garbage will be picked up in the front until further notice.
- The crew is working on thawing catch basins.
- One water break was repaired.
- Petitions against the Park Avenue paving project are due April 1, 2004.

**04-40**  
**Terry**  
**Lang**

**BYLAW NO. 04-02:**

That Bylaw No. 04-02, being a bylaw of the City of Melfort to amend Bylaw No. 96-09, known as the City of Melfort Zoning Bylaw, to add %Greenhouses, tree and plant nurseries+ to the list of discretionary uses in a C1 . Retail Commercial District, be introduced and read a first time. **Carried**

Bylaw No. 04-02 is to be amended for the second reading to add the point number %(20)+ prior to the words %Greenhouses, tree and plant nurseries+.

**04-41**  
**Abbott**  
**White**

**ACCOUNTS:**

That we approve for payment general cheque numbers 10368 to 10448 inclusive. **Carried**

04-42  
Terry  
Lang

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:40 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk