

CITY OF MELFORT
January 17, 2005

Minutes of the City of Melfort Regular Meeting held on Monday, January 17, 2005, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:02 p.m.

PRESENT: COUNCIL: Mayor Collins and Aldermen Lang, Abbott, White, Degelman and MacNaughton.

STAFF: J. Wade, City Manager; K. Ottenbreit, Director of Planning, Development & Leisure Services; D. Graham, Director of Works & Utilities and H. Audette, City Clerk.

05-01
Degelman
Lang

MINUTES, REGULAR COUNCIL MEETING, DECEMBER 13, 2004:

That the minutes of the Regular Council meeting held on December 13, 2004, be adopted as circulated. **Carried**

With respect to page 3 of the December 13th regular minutes and the discussion concerning resolution 04-243, the City Manager advised that the start date for the insurance contract had to be revised to December 31, 2004, rather than January 1, 2005.

05-02
White
Abbott

MINUTES, BUDGET SESSION, DECEMBER 13, 2004:

That the minutes of the Council Budget Session held December 13, 2004, be adopted as circulated. **Carried**

05-03
Degelman
Lang

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
Feb. 21-27, 2005	Rotary Club of Melfort	"Rotary International Week" Carried

05-04
Lang
Degelman

2005 TREE PRUNING CONTRACT – MUMBY'S TREE SERVICES LTD.:

That we authorize the Mayor and City Clerk to enter into a tree pruning contract with Mumby's Tree Services Ltd., Edmonton, Alberta, for the pruning of public elm trees in 2005, at a cost of \$6,000 plus GST. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Nov. 15 & Dec. 13/04: Minutes of the NE Area Transport Planning Committee.
2. Dec. 9/04: FCM MembersqAdvisory re: position on fuel tax.
3. Jan. 4/05: FCM MembersqAdvisory re: municipal tsunami response
4. Jan. 6/05: FCM MembersqAdvisory re: coord. municipal assistance
5. Dec. 9/04: Letter from Dr. B. Degelman to Kelsey Trail Health Region Board re: cataract surgery in Melfort.
6. Dec. 22/04: Response letter from CEO Denton, KTHR re: cataract surgery in Melfort
7. Dec. 20/04: Govt of Canada News Release re: investment in events for Saskatchewan Centennial
8. Dec. 20/04: Letter from D. Watson re: Canada celebrates Sask.
9. Dec. 20/04: Notice of 2005 SAMA Annual Meeting; responses to 2004 Annual Meeting Resolutions.
10. Dec. 16/04: Letter from Premier Calvert re: fire protection/labour leg.

11. Dec. 21/04: Letter from Brad Wall re: labour legislation
12. Dec, 2004: SUMA Urban Voice, Vol. 9, No. 6. Resolutions to 2005 SUMA Convention, Convention Info Sheet, Bylaw Amendment.
13. Dec. 28/04: Mumby's Tree Services . Dutch Elm Disease Prevention Program.
14. Dec. 2004: Water Analysis Report
15. Review of Melfort Golf Club Operation per: loan guarantee requirement
16. Dec. 30/04: Thank you letter from West Wind Aviation. Council added their appreciation to the City Foreman.
17. Jan. 2005: Letter from D. Wiebe, Chairman of Wapiti Valley Regional Park re: consider allocation of centennial grant funding to the park. Referred to a discussion of centennial grant projects.
18. Jan. 14/05: Town of Nipawin . request for contribution for Fort a la Corne Road Project. Referred to the Planning & Development Committee. The Director advised that the NE Area Transport Planning Committee is lobbying for a meeting with the government to discuss access to the exploration site. A committee is being struck to select a route.

05-05
Lang
Degelman

MINUTES, COMMITTEE OF THE WHOLE, DECEMBER 13, 2004:

That the minutes of the Committee of the Whole meeting held December 13, 2004, be adopted as circulated. **Carried**

REPORT – CITY CLERK

- A Local Improvement Board of Revision was held to hear an appeal concerning the McCosh Drive Paving Project. The appeal was denied by the Board.
- The auditors are scheduled to begin the audit the last week of February.
- The Finance Department is busy with year end.

05-06
Degelman
Lang

MINUTES, PLANNING & DEVELOPMENT COMMITTEE, JANUARY 7, 2005:

That the minutes of the Planning & Development Committee meeting held on January 7, 2005, be adopted as circulated. **Carried**

05-07
Abbott
White

ECONOMIC DEVELOPMENT INCENTIVE – MR. JIM ZIMMER:

That we approve the requested economic development incentive to Mr. Jim Zimmer for start up of an engine repair business in the City of Melfort, to be located at 206 Central Avenue. A formal agreement will be entered into by Mr. Jim Zimmer and the City of Melfort, incorporating the following terms and conditions:

1. That the City of Melfort will provide Mr. Zimmer with an economic development incentive grant of \$2,700.00.
2. That the base fair value assessment for all land and improvements will be determined once Mr. Zimmer has moved into the property and has commenced operations at the said property. This base assessment will be subject to full taxation, including any increases to the base tax, uniform mill rate and/or any changes to the existing mill rate factors.
3. That any increase in assessment attributable to the upgrading of existing improvements or resulting from the construction of new or additional improvements, will be 100% exempted from municipal and school property taxes for a period of five (5) years.
4. That at the expiration of the five-year exemption, the land and all improvements thereon will be subject to full taxation.

5. That for the year ending December 31, 2005, Mr. Zimmer will be eligible to access any other incentive policy that is applicable to his operation, retroactive to January 1, 2005, due to the fact that the City is currently in the process of formalizing an Economic Development Incentive Policy. **Carried**

BUILDING PERMIT REPORT – NOVEMBER, 2004 (REVISED) & DECEMBER, 2004

BUILDING PERMITS – 2004 MONTHLY BREAKDOWN OF BUILDING PERMITS

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- The heat exchanger for the NLP Pool has been installed and appears to be working well.
- The Department is working with the Curling Club to prepare for the upcoming tankard at the Palace.
- Work is continuing on the development of an economic development incentive package.
- The January 1st Winter Festival was a successful event despite the cold weather.
- The Department will be looking at upcoming centennial projects.
- The Winter Games Office is now open and the Manager is in place.
- On behalf of Council, Mayor Collins thanked the Director for his involvement on the Winter Festival Committee.

05-08
Degelman
Lang

MINUTES, WORKS & UTILITIES COMMITTEE, JANUARY 12, 2005:

That the minutes of the Works & Utilities Committee meeting held January 12, 2005, be adopted as circulated. **Carried**

05-09
Lang
Degelman

MINUTES, AIRPORT BOARD, DECEMBER 15, 2004:

That the minutes of the Airport Board meeting held December 15, 2004, be received. **Carried**

05-10
Degelman
Lang

MINUTES, POLICE COMMISSION, JANUARY 11, 2005:

That the minutes of the Police Commission meeting held on January 11, 2005, be received. **Carried**

05-11
Lang
Degelman

ADOPT POLICY 3.23 – MINIMUM STANDARDS FOR HANGAR CONSTRUCTION:

That City of Melfort Policy No. 3.23, entitled *Minimum Standards for Hangar Construction – Melfort Airport*, be adopted as circulated. **Carried**

MUNICIPAL POLICING REPORT – NOVEMBER/DECEMBER, 2004

05-12
Degelman
Lang

BYLAW NO. 2005-01:

That Bylaw No. 2005-01, being a bylaw to provide for the establishment of an Airport Board for the City of Melfort, be introduced and read for a first time. **Carried**

05-13
White
Abbott

BYLAW NO. 2005-01:

That Bylaw No. 2005-01 be read a second time. **Carried**

05-14
White
Abbott

BYLAW NO. 2005-01:

That Bylaw No. 2005-01 be given three readings at this meeting. **Carried Unanimously**

05-15
White
Abbott

BYLAW NO. 2005-01:

That Bylaw No. 2005-01 be read a third time and passed. **Carried**

05-16
Lang
Degelman

APPOINT AIRPORT BOARD:

That we appoint the following individuals to the City of Melfort Airport Board:

<u>Name</u>	<u>Term Expiring</u>
Alderman Jason White	December 31, 2005
Clint Mason	December 31, 2006
Walter Dupin	December 31, 2006
Bruce Schell	December 31, 2006
Bill Cockwill	December 31, 2005
Herb Taylor, RM of Flett§ Springs	December 31, 2005 Carried

REPORT – DIRECTOR OF WORKS & UTILITIES

- The new grader operator is doing well, with no major mishaps reported.
- Street sanding is ongoing, Christmas decorations have been removed.
- Waste collection was cancelled last Thursday and Friday due to the cold temperatures, but the contractor should be caught up by Wednesday at the latest.
- A sewer flushing contractor has been brought in to work on several problem areas.
- Employees will be trained on the use of the bucket truck on February 1 & 2.
- A hydrant was repaired on the corner of Saskatchewan Avenue and Alberta Street.
- The crew is repairing/replacing street signs as weather permits.

05-17
White
Abbott

ACCOUNTS:

That we approve for payment general cheque numbers 1306 to 1540 inclusive, in the total amount of \$757,864.44. **Carried**

05-18
White
Abbott

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:01 p.m.

Mayor

City Clerk