

CITY OF MELFORT

January 16, 2006

Minutes of the City of Melfort Regular Meeting held on Monday, January 16, 2006, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:04 p.m.

PRESENT: COUNCIL: Mayor Collins and Aldermen Degelman, White, Abbott, Terry, MacNaughton and Lang.

STAFF: J. Wade, City Manager; K. Ottenbreit, Director of Planning, Development & Leisure Services; C. Stevenson, City Treasurer and H. Audette, City Clerk.

06-1
MacNaughton
White

MINUTES, REGULAR COUNCIL MEETING, DECEMBER 12, 2005:

That the minutes of the Regular Council meeting held on December 12, 2005, be adopted as circulated. **Carried**

06-2
Terry
Lang

MINUTES, SPECIAL COUNCIL MEETING, DECEMBER 20, 2005:

That the minutes of the Special Council meeting held December 20, 2005, be adopted as circulated. **Carried**

PUBLIC HEARING – ZONING BYLAW AMENDMENT

A public hearing was conducted to hear representations concerning the proposed amendment to Zoning Bylaw 96-09, to rezone Block 69, Plan U1046 from R1 . Low Density Residential District to R2 . Medium Density Residential District. There were no individuals present to speak to the amendment and no written submissions were received.

06-3
White
MacNaughton

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
January, 2006	Saskatchewan Crime Stoppers Inc.	%Crime Stoppers Month+
February, 2006	Psychological Society of Sask., Sask. Education Psychology Assoc.	%Psychology Month+

Carried

06-4
Abbott
Degelman

BOARD APPOINTMENT – KIPABISKAU REGIONAL PARK:

That we approve the appointment of Ms. Cindy Worley and Mr. Norman Sane to the Kipabiskau Regional Park Board, with a term expiring December 31, 2007. **Carried**

06-5
Degelman
Abbott

APPROVE MEMORIAL GARDEN DONATION POLICY NO. 7.25:

That we approve City of Melfort Policy No. 7.25, entitled, %Memorial Garden Donation Policy+. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Dec. 12/05: NE Area Transport Plan Committee Minutes & Notice.
2. Jan. 11/06: Melfort & Area Interagency Meeting Agenda
3. Nov. 9/05: Melfort & Area Interagency Minutes.
4. Dec. 20/05: FCM MembersqAdvisory . Make Local Issues Matter
5. Jan. 5/06: FCM Election Alert.
6. Dec. 17/05: InfraGuide Regional Seminar . Feb 8/9, 2005. The City Manager will determine whether any staff members are interested in attending.
7. Dec, 2005: SUMA Urban Voice, Vol. 10, No. 6. Resolutions. A noon meeting

was scheduled on January 30th to review the 2006 convention resolutions.

8. Dec. 6/05: Thank you letter from Games Board re: auction donation
9. Dec. 30/05: Notice of Retirement . Director of Works & Utilities. Advertisements for this position started this weekend. Discussion on the interview process was deferred to Committee of the Whole.
10. Jan/2006: Request for pavement from T. & J. Elliott. Referred to the Works & Utilities Committee.

06-6
MacNaughton
White

MINUTES, COMMITTEE OF THE WHOLE, DECEMBER 12, 2005:

That the minutes of the Committee of the Whole meeting held December 12, 2005, be adopted as circulated. **Carried**

06-7
Terry
Lang

APPOINT M. ANNAND AS CITY SOLICITOR:

That we appoint Mr. Mel Annand of Annand Law Office as City Solicitor, in accordance with his proposal dated December 15, 2005, based on a retainer of \$100.00 per quarter. **Carried**

The City Manager reported that there were no other proposals received for City Solicitor.

TAX COLLECTION COMPARATIVE STATEMENT – DECEMBER, 2005

REPORT – CITY TREASURER

- The Finance Department has been focusing on business and general licensing in January, with approximately 330 licenses mailed to date.
- The auditors will be returning on February 6, 2006, to complete the 2005 audit.

06-8
Abbott
Degelman

MINUTES, COMMUNITY DEVELOPMENT ADVISORY BOARD, DEC 15, 2005:

That the minutes of the Community Development Advisory Board meeting held December 15, 2005, be received. **Carried**

06-9
Degelman
Abbott

MINUTES, COMMUNITY DEVELOPMENT ADVISORY BOARD, JAN 12, 2006:

That the minutes of the Community Development Advisory Board meeting held January 12, 2006, be received. **Carried**

BUILDING PERMIT REPORT – DECEMBER, 2005

BUILDING PERMIT REPORT – 2005 MONTHLY BREAKDOWN

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- Business visitations will start in March, using the existing Business Retention and Expansion Survey as a template.
- We are now 27 days away from Winter Games and the staff is busy making preparations for the event.
- The Department is continuing to accept submissions for the time capsule. An event will be planned in the spring to bury the capsule.

06-10
White
MacNaughton

MINUTES, AIRPORT BOARD, DECEMBER 13, 2005:

That the minutes of the Airport Board held December 13, 2005, be received. **Carried**

06-11
MacNaughton
White

MINUTES, POLICE COMMISSION, JANUARY 10, 2006:

That the minutes of the Board of Police Commissioners meeting held January 10, 2006, be received. **Carried**

The Police Commission minutes were amended under Section 2(b) to delete the name %David+and substitute the name %Davis+.

06-12
White
MacNaughton

APPROVE PURCHASE OF PUMPER FIRE TRUCK:

That the City of Melfort purchase a top mount pumper fire truck from Rocky Mountain Phoenix Emergency Vehicles, Equipment & Service of Red Deer, Alberta, for a total cost of Two Hundred and Fifteen Thousand, Seven Hundred and Seventy-one Dollars (\$215,771.00). **Carried**

Fire Chief, John MacDonald, advised that the delivery date for the new pumper truck will be 8 to 9 months.

MUNICIPAL POLICING REPORTS – NOVEMBER/DECEMBER, 2005

REPORT – WORKS & UTILITIES

- The transmission in the grader broke down, but has now been repaired.
- The pump at the main lift station had to be repaired.
- The 2005 water loss has come in at 13.9%. The budgeted water loss percentage was 18%.
- A water leak was repaired on Sunset Crescent.
- Two houses were demolished on Stewart Avenue.
- Snow clearing is ongoing.
- There is a misprint on the January utility bills. The notice of a utility rate increase to \$8.20 per gallon should read %\$8.20 per thousand gallons+.

06-13
Abbott
Degelman

BYLAW 2005-19:

That Bylaw No. 2005-19, being a bylaw of the City of Melfort to amend Bylaw No. 96-09, known as the City of Melfort Zoning Bylaw, by rezoning Block 69, Plan U1046, from R1 . Low Density Residential District to R2 . Medium Density Residential District, be read a second time. **Carried**

06-14
Terry
Lang

BYLAW 2005-19:

That Bylaw No. 2005-19 be read a third time and passed as read. **Carried**

06-15
Terry
Lang

ACCOUNTS:

That we approve for payment general cheque numbers 3971 to 4283 inclusive, in the total amount of Seven Hundred and Twenty-two Thousand, Four Hundred and Sixty-six Dollars and Forty-five Cents (\$722,466.45). **Carried**

The public session of the Committee of the Whole to deal with the capital budget will commence at 6:45 p.m.

06-16
Terry
Lang

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:55 p.m.

Mayor

City Clerk