

CITY OF MELFORT

April 3, 2006

Minutes of the City of Melfort Regular Meeting held on Monday, April 3, 2006, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:03 p.m.

PRESENT: COUNCIL: Mayor Collins and Aldermen Abbott, Terry, Lang, White and MacNaughton.

STAFF: J. Wade, City Manager; D. Graham, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services; C. Stevenson, City Treasurer and H. Audette, City Clerk.

**06-64
Abbott
White**

MINUTES, REGULAR COUNCIL MEETING, MARCH 20, 2006:

That the minutes of the Regular Council meeting held on March 20, 2006, be adopted as circulated. **Carried**

DELEGATION

Mr. Dave Burton, City Auditor from Meyers Norris Penny, presented Council with the 2005 audited financial statements, including the management letter and audit findings report. He reviewed the statements and supporting schedules, which resulted in an audited surplus of \$133,319 for the year ended December 31, 2005. Mayor Collins thanked the City Auditor and expressed his approval that the City is in such a strong financial position.

**06-65
White
Abbott**

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
May, 2006	MS Society of Canada	%MS Month+
May, 2006	Child Find Saskatchewan	%Missing Children\$ Month+
May 25, 2006	Child Find Saskatchewan	%National Missing Children\$ Day+

Carried

GENERAL SUNDRY COMMUNICATION ITEMS

1. Jan. 20/06: Minutes . NE Area Transport Planning Committee.
2. June 8/06: NEATPC Annual General Meeting . Kelvington.
3. Mar. 2/06: Letter from Mayor Korte re: condition of Highway 368.
4. Mar. 22/06: FCM . New Funding . Municipal Solid Waste Projects. The Director is to research this new funding and report on it at the next meeting with the RMs concerning regional waste management.
5. Mar. 13/06: Letter from Allied Health Committee to Kelsey Trail Health Region re: questions to the board.
6. Apr. 28/06: Letter from Melfort Elks Lodge No. 89 . request for tax exemption. Referred to the tax exemption bylaw.
7. Mar. 21/06: Melfort & District Museum Board minutes.
8. Apr. 3/06: Letter of Thanks from 2006 Saskatchewan Winter Games.
9. Jan-Feb/06: City of Melfort Water Report.

**06-66
Abbott
White**

MINUTES, COMMITTEE OF THE WHOLE, MARCH 20, 2006:

That the minutes of the Committee of the Whole meeting held on March 20, 2006, be adopted as circulated. **Carried**

**06-67
Terry
Lang**

MINUTES, BUDGET MEETING, MARCH 21, 2006:

That the minutes of the City of Melfort Budget Meeting held on March 21, 2006, be adopted as circulated. **Carried**

The next City of Melfort budget meeting will be held on Tuesday, April 11, 2006, at 5:00 p.m.

**06-68
Terry
Lang**

2005 FINANCIAL STATEMENTS & MUNICIPAL PUBLIC ACCOUNTS:

That the City of Melfort Financial Statements, which includes the Municipal Public Accounts, for the year ending December 31, 2005, be received. **Carried**

**06-69
Terry
Lang**

ALLOCATION OF 2005 AUDITED SURPLUS:

That the consolidated 2005 audited surplus, in the amount of \$133,319, be allocated to the following specified reserves:

<u>General Reserves</u>		
Operational Mill Rate Stabilization Reserve	\$71,052.00	
Trans Workshop Equipment	<u>\$35,442.00</u>	\$106,494.00
<u>Utility Reserves</u>		
Water Rate Stabilization Reserve		<u>\$26,825.00</u>
		<u>\$133,319.00</u>

Carried

REPORT – CITY TREASURER

- The Treasurer has spent the majority of this period preparing the financial statements and the public accounts.

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- The final trade show took place in Regina last week.
- The Northern Lights Palace closed on April 1, 2006. The staff is undertaking repairs and maintenance of that facility and preparing for the spring and summer parks program.
- The Department will soon continue preparation of the Memorial Park site.
- The winter games office closed on Friday, March 31, 2006, and the final report has been submitted.

REPORT – DIRECTOR OF WORKS & UTILITIES

- The crew has been opening culverts, ditches and catch basins.
- Two water breaks were repaired.

**06-70
Terry
Lang**

BYLAW NO. 2006-06:

That Bylaw No. 2006-06, being a Bylaw of the City of Melfort to establish guidelines governing the City's investments, known as the Investment Policy Bylaw, be introduced and read a first time. **Carried**

06-71
White
Abbott

BYLAW NO. 2006-06:
That Bylaw No. 2006-06 be read a second time. **Carried**

06-72
White
Abbott

BYLAW NO. 2006-06:
That Bylaw No. 2006-06 be given three readings at this meeting. **Carried Unanimously**

06-73
Abbott
White

BYLAW NO. 2006-06:
That Bylaw No. 2006-06 be read a third time and passed as read. **Carried**

06-74
Terry
Lang

ACCOUNTS:
That we approve for payment general cheque numbers 4658 to 4765, inclusive, in the total amount of \$280,597.19. **Carried**

Mayor Collins advised that the Census Tour came through Melfort today and stopped at several local schools.

06-75
White
Abbott

ADJOURNMENT:
That this meeting be adjourned. **Carried**

The meeting adjourned at 5:41 p.m.

Mayor

City Clerk