

CITY OF MELFORT

November 20, 2006

Minutes of the City of Melfort Regular Meeting held on Monday, November 20, 2006, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Abbott, Terry, Lang, White, Degelman and Elliott.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; G. Hnatiuk, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services and H. Audette, Recording Secretary.

06-236
Degelman
Abbott

MINUTES, REGULAR COUNCIL MEETING, NOVEMBER 6, 2006:

That the minutes of the Regular Council meeting of the City of Melfort, held on November 6, 2006, be adopted as circulated. **Carried**

06-237
Terry
Lang

APPOINT STANDING COMMITTEES OF COUNCIL:

That the following Council members be appointed to the Standing Committees of Council effective immediately:

<u>STANDING COMMITTEE</u>	<u>NAME OF APPOINTEE</u>	<u>POSITION</u>
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Legislative & Finance:

Doug Terry	Chairman
Rick Lang	Member

Planning, Development & Leisure Services:

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|--------------------------|----------------|----------|
| • Planning & Development | Lynn Abbott | Chairman |
| | Diane Degelman | Member |
| • Leisure Services | Diane Degelman | Chairman |
| | Lynn Abbott | Member |

Works & Utilities:

Jason White	Chairman
Terry Elliott	Member

AND FURTHER, THAT Mayor Kevin Phillips be appointed an ~~EX~~-OFFICIO+ voting member of each Standing Committee of Council. **Carried**

06-238
Abbott
Degelman

COUNCIL & CITY OFFICIAL BOARD AND COMMITTEE APPOINTMENTS:

That Council members and City officials be appointed to the following Boards and Committees effective November 20, 2006:

Airport Board: Councillor Jason White	Melfort & District Planning Commission Mayor Kevin Phillips Manager John Wade Director K. Ottenbreit
Chamber of Commerce: Councillor Lynn Abbott Councillor Diane Degelman	Protective Services Commission Councillor Jason White Councillor Rick Lang Mayor Kevin Phillips
Community Development Advisory Comm.: Councillor Lynn Abbott	

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| Community Special Needs Transit Comm.:
Councillor Terry Elliott | Rural Development Corporation:
Mayor Kevin Phillips
Councillor Lynn Abbott |
| Heritage Advisory Committee:
Councillor Rick Lang | Regional Economic Dev. Authority (REDA):
Mayor Kevin Phillips
Comm. Dev. Manager P. Trusty |
| Leisure Services Advisory Committee:
Councillor Diane Degelman | Union & Personnel Committee:
Manager J. Wade, Chairman
Councillor Doug Terry
Clerk H. Audette |
| Melfort & District Museum Board:
Councillor Rick Lang | Veterinary Services Board:
Councillor Doug Terry |
| Melfort & District Regional Park Board:
Councillor Lynn Abbott | Wapiti Regional Library Board:
Councillor Diane Degelman |
| Melfort Public Library Board:
Councillor Diane Degelman | Wapiti Valley Regional Park Authority:
Councillor Terry Elliott |
- Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Nov 8/06: Letter from Sask Water re: customer satisfaction survey
2. Nov 14/06: Letter from SUMA re: group benefits for elected officials
3. Nov 14/06: Thank you from Town of Carrot River to City Foreman.
4. Nov/06: Christmas Cheer invitation from Diane to Council, management and spouses.
5. Nov 15/06: e-mail from J. Stephaniuk re: SLGA presentation %Underage drinking: Liabilities for the legal-age providers+ on Friday, December 1, 12:00 noon, NELC.

06-239
Terry
Lang

TAX CANCELLATIONS:

That we approve the attached tax cancellations, in the total amount of Nine Hundred and Sixty-seven Dollars and Fifty-nine Cents (\$967.59). **Carried**

REPORT – CITY TREASURER

- The Department has moved several properties forward to the Provincial Mediation Board level. Others have received notices encouraging them to pay off smaller balances so liens can be removed.
- The Treasurer has completed a photocopier analysis and was able to negotiate the lease of three new machines at a savings of \$3,614 per year. This will be incorporated into the 2007 budget.

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- AED training was held for the Parks & Recreation staff, as well as other users of the defibrillator. The Department is attempting to find a suitable location for the equipment where it is accessible, but secure.

- The Director attended an announcement on infrastructure funding for recreation facilities and will be investigating opportunities as the City pursues facility planning.
- A lot of work is being done on economic development to develop information for business clients.

06-240
White
Elliott

AUTHORIZE TENDERING PROCESS FOR LOADER TIRES:

That due to availability, we authorize the Works & Utilities Department to begin the tendering process for the purchase of three 23.5 x 25 X-mine D2 Michelin Radial tires For the 1996 Case Loader, prior to approval of the 2007 operating budget. **Carried**

MUNICIPAL POLICING REPORT – OCTOBER, 2006

REPORT – DIRECTOR OF WORKS & UTILITIES

- A temporary repair has been made on the sewer line between the main lift station and the lagoon until such time as a permanent repair can be made.
- The storm sewer behind the Alberta St. townhouses has been extended to reduce flooding.
- Crews have been busy trimming back lane trees, repairing one sewer line, repairing the outlet valve at lagoon cell no. two and sanding as required.
- The Director attended an Incident Management Seminar.
- The crew is preparing to install Christmas decorations and traffic signs in the downtown core.
- The PFRA pump house is now winterized.
- The department has been hauling dirt to fill in the airport dugout.
- A thank you was extended to Foreman Gerald Gilmore and Bryan Lutz for attending to a water break in Carrot River.
- The Director advised that environmental clean up will not be a problem at the main lift station as the effluent diluted well due to the flows.

06-241
Terry
Lang

ACCOUNTS:

That we approve for payment general cheque numbers 6411 to 6504, in the total amount of \$141,423.57. **Carried**

06-242
Elliott
White

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:19 p.m.

Mayor

City Clerk