

CITY OF MELFORT

October 15, 2007

Minutes of the City of Melfort Regular Meeting held on Monday, October 15, 2007, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, Elliott, Terry, Degelman, Abbott and Russin.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; G. Hnatiuk, Director of Works & Utilities and H. Audette, City Clerk.

Mayor Phillips performed the ceremony to swear-in newly elected Councillor Shawn Russin.

07-266
Abbott
Degelman

MINUTES, REGULAR COUNCIL MEETING, SEPTEMBER 10, 2007:

That the minutes of the Regular Council meeting of the City of Melfort held on September 10, 2007, be adopted as circulated. **Carried**

07-267
Lang
Russin

MINUTES, SPECIAL COUNCIL MEETING, OCTOBER 9, 2007:

That the minutes of the Special Council meeting of the City of Melfort held on October 9, 2007, be adopted as circulated. **Carried**

DELEGATION

Ms. Marjorie Whiting – Request for Extension of Order 501 Crawford Ave E

Ms. Whiting referred to her letter dated October 10, 2007, requesting a one-year extension to comply with the order on 501 Crawford Avenue East due to the unavailability of contractors. She has received one verbal response from a contractor guaranteeing availability in July, 2008, with a two month time frame to complete the work. Ms. Whiting circulated photos of her building interior and exterior photos of homes in the adjacent area and requested equal treatment. She was advised to bring individual property concerns to the attention of the building inspector.

07-267(a)
Terry
Lang

EXTEND ORDER ON 501 CRAWFORD AVENUE EAST:

That the City of Melfort grant the property owner of 501 Crawford Avenue East a one-year extension, requiring compliance with the Order issued on that property by October 15, 2008. Further, it is understood that the residence situated on 501 Crawford Avenue East is to remain unoccupied until such time as the remedial work required under the Order has been completed and approved by the City's building official. **Carried**

07-268
Russin
Lang

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
November 18-25, 2007	Correctional Service Canada	%Restorative Justice Week+
Carried		

07-269
Lang
Russin

APPOINTMENT TO MELFORT YOUTH INITIATIVE:

That we approve the appointment of Councillor Lynn Abbott to the Melfort Youth Initiative. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Aug. 30/07: Brad Wall re: Sask Party's Saskatchewan Infrastructure Growth Initiative.
2. Sept. 20/07: Clerk's memo regarding Lloydminster municipal census.
3. Sept. 19/07: T. & B. Jung re: licensing of cats.
4. Sept. 12/07: Minutes of the Melfort & Area Interagency Committee.
5. Sept. 14/07: Saskatchewan Games Council re: invitation to submit bid to host the 2010 Sask. Winter Games. Referred to Director of Planning, Development & Leisure Services.
6. Aug. 30/07: CEO Liquor & Gaming Commission re: changes to the liquor and permitting regulatory system.
7. Sept. 25/07: Fern Minion re: seniors centre and sidewalks.
8. Sept. 26/07: Department of Highways & Transportation re: construction of turning lane . Highway 3 and 41A.
9. October, 2007: NE Area Transportation Planning Newsletter.
10. Sept. 14/07: NEATPC Minutes.
11. 2007 Board of Revision Analysis.
12. Sept. 2007: SUMA Urban Voice, Vol. 12, No. 4. Agenda for NE SUMA Regional Meeting . October 18th in Nipawin.
13. Oct, 2007: Article written by Shelley Tomlinson for a national real estate publication.
14. Oct. 9/07: NEATPC Road Construction Workshop & Bridge Study Presentation.
15. Oct. 10/07: Declaration of By-Election Results.
16. Sept. 29/07: Anonymous Letter regarding proposed cat bylaw.
17. Oct. 12/07: Treasurer's Memo summarizing feedback on the cat bylaw.
18. Oct. 10/07: FCM Members' Advisory re: infrastructure survey.
19. Sept. 6/07: Community Futures request for sponsorship of YBEX Awards. Referred to Director of Planning, Development & Leisure Services.
20. Oct. 2/07: Melissa Watts re: waste collection issue. Referred to Works & Utilities for information.
21. Oct. 5/07: Murray Prost re: request to purchase and develop park space. The Director is to advise Mr. Prost that Council stands by the recommendation of the Planning & Development Committee to maintain this property for municipal greenspace; however, the City will assist him to try and find a suitable alternate location. The Director is to ensure that this area is resubdivided and identified as municipal reserve.
22. Oct. 4/07: M. Ogren re: request for traffic control at Main Street & Bemister Avenue intersection. Referred to Works & Utilities Committee.

07-270
Russin
Lang

MINUTES, COMMITTEE OF THE WHOLE, SEPTEMBER 10, 2007:

That the minutes of the Committee of the Whole meeting held on September 10, 2007, be adopted as circulated. **Carried**

07-271
Lang
Russin

AMEND POLICY 1.03:

That we approve the amendment of Policy 1.03, entitled "Conference/ Convention/Local Events Policy", as attached. **Carried**

07-272
Russin
Lang

TAX CANCELLATIONS:

That we approve tax cancellations in the amount of Ten Thousand, Two Hundred and Nine Dollars and Sixty-one Cents (\$10,209.61), as attached. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – SEPTEMBER, 2007**REPORT – CITY TREASURER**

- The department has been focusing on special projects such as the 2007 GR Mill Rate Return, the 2007 Assessment Return for SAMA and the Interim Statement of Accounts for School Taxes.
- Preparations for 2008 budget deliberations is underway.

07-273
Degelman
Abbott

MINUTES, RESIDENTIAL GROWTH COMMITTEE, SEPTEMBER 20, 2007:

That the minutes of the Residential Growth Committee meeting held on September 20, 2007, be received. **Carried**

07-274
Abbott
Degelman

MINUTES, LEISURE SERVICES ADVISORY COMMITTEE, SEPTEMBER 24, 2007:

That the minutes of the Leisure Services Advisory Committee meeting held on September 24, 2007, be received. **Carried**

07-275
Degelman
Abbott

MINUTES, COMMUNITY DEVELOPMENT ADVISORY COMMITTEE, OCT. 9, 2007:

That the minutes of the Community Development Advisory Committee meeting held on October 9, 2007, be received. **Carried**

07-276
Abbott
Degelman

AMEND POLICY 7.18:

That we approve the amendment of Policy 7.18 ~~%~~Reduced Rate Facility Usage . Sporting Events+, formerly the Free Facility Usage . Sporting Events policy, as recommended by the Leisure Services Advisory Committee. **Carried**

07-277
Degelman
Abbott

APPROVE SUBDIVISION APPLICATION – LOT 3, BLOCK 18, PL G3640:

That we approve the Plan of Proposed Subdivision, as prepared by Tri-City Surveys Ltd., of existing Lot 3, Block 18, Plan G3640, into Lots 19 and 20, Block 18, to accommodate a duplex dwelling, subject to the owner complying with all terms and conditions of the City of Melfort Zoning Bylaw 96-09, including the owner installing separate water service connections to each lot. **Carried**

BYLAW ENFORCEMENT OFFICER REPORT – SEPTEMBER, 2007**BUILDING PERMIT REPORTS – AUGUST & SEPTEMBER, 2007**

07-278
Terry
Elliott

MINUTES, WORKS & UTILITIES COMMITTEE, SEPTEMBER 24, 2007:

That the minutes of the Works & Utilities Committee meeting held on September 24, 2007, be adopted as circulated. **Carried**

07-279
Terry
Elliott

MINUTES, WORKS & UTILITIES COMMITTEE, OCTOBER 4, 2007:

That the minutes of the Works & Utilities Committee meeting held on October 4, 2007, be adopted as circulated. **Carried**

07-280
Terry
Elliott

MINUTES, AIRPORT BOARD, SEPTEMBER 11, 2007:

That the minutes of the Airport Board meeting held on September 11, 2007, be received. **Carried**

07-281
Terry
Elliott

MINUTES, SPECIAL NEEDS TRANSIT COMMITTEE, SEPTEMBER 18, 2007:

That the minutes of the Special Needs Transit Committee meeting held on September 18, 2007, be received. **Carried**

07-282
Terry Elliott
MINUTES, PROTECTIVE SERVICES COMMISSION, OCTOBER 9, 2007:
 That the minutes of the Protective Services Commission meeting held on October 9, 2007, be received. **Carried**

07-282(a)
Terry Elliott
WITHOLD PAYMENTS FOR RADIO RENEWAL PROGRAM:
 That the City of Melfort forward a letter notifying the federal and provincial governments that the City will be withholding all further payments for the radio renewal project until such time as the issues of system ownership and the obligation of new and existing partners and stakeholders have been resolved. **Carried**

07-283
Terry Elliott
AWARD WASTE COLLECTION CONTRACT – GREENLAND WASTE:
 That we award the Waste & Yard Waste Collection and Disposal Services Contract to Greenland Waste Disposal (2003) Ltd., Prince Albert, Saskatchewan, for the term March 1, 2008, to February 28, 2013, subject to the terms and conditions outlined in the contract documents. **Carried**

07-284
Terry Elliott
APPROVE POLICY 3.31:
 That we approve Policy 3.31 entitled "Special Needs Transit Operation", effective January 1, 2008. **Carried**

07-285
Terry Elliott
AUTHORIZE LOCAL IMPROVEMENT REPORT – BURROWS AVE EAST:
 That the Director of Works & Utilities prepare a report in accordance with Section 6 of *The Local Improvements Act, 1993*, with respect to the local improvement listed below:

Work	On	From	To
Full Depth Paving	Burrows Avenue East	Shadd Street	Bemford Street

which has an estimated cost of \$95,800.00. **Carried**

07-286
Terry Elliott
ADOPT LOCAL IMPROVEMENT REPORT – BURROWS AVE EAST:
 That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$95,800.00.

Work	On	From	To
Full Depth Paving	Burrows Avenue East	Shadd Street	Bemford Street

And, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality. **Carried**

MUNICIPAL POLICING REPORTS – JULY, AUGUST, SEPTEMBER, 2007

REPORT – DIRECTOR OF WORKS & UTILITIES

- The lagoon drainage is complete.
- The sewage forcemain project has started with the fusing of the pipe under the creek.

- 26 applications for the provincial disaster assistance program have been picked up, but only 5 have been returned to date.
- The crew painted a crosswalk on Alberta/Hatton and the MUCC football field.
- The sidewalk replacement project on Stovel Avenue West is complete.
- A new tower was installed at the airport.
- The paving contractor left Melfort before completing the contract and the necessary repairs. It was not feasible to pave McKendry Avenue West because the water table was too high and requires the installation of weeping tile. Quebec Avenue was left unpaved as well, but the department plans to install the swales this year.
- Hole Works Trenching has completed 3 sewer service line replacements.
- The Department is starting the 600 block Burrows Avenue East project tomorrow.
- The shop construction materials are to arrived on Wednesday morning.

2007-287

Terry
Elliott

BYLAW 2007-24:

That Bylaw 2007-24, being a bylaw of the City of Melfort to regulate and control the ownership and possession of cats within the City of Melfort, be read a third time and passed. **Carried**

MUNICIPAL HERITAGE DESIGNATION – VAUGHAN SCHOOL

Council agreed to withdraw the proposed bylaw to designate Vaughan School a municipal heritage property until all options have been explored. Councillor Lang will contact the property owner to discuss this matter.

2007-288

Lang
Russin

ACCOUNTS:

That we approve for payment general cheque numbers 8709 to 8990, inclusive, in the total amount of \$1,190,778.94. **Carried**

The Director of Works & Utilities is to report on cheque 8734.

ANNOUNCEMENTS

- Councillor Abbott reported on his attendance at the AODBT coordination meeting in Saskatoon. The project has been brought to the attention of several contractors to ensure they are aware that it is coming.
- The City Manager reported that Thorpe Brothers will be in Melfort by the end of the month to investigate the problem with the arena roof. The Department is keeping a log.
- Administration is to investigate options to honour and recognize cherished Melfort citizens who have passed away during the year.

07-289

Abbott
Degelman

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 7:22 p.m.

Mayor

City Clerk