

CITY OF MELFORT

November 5, 2007

Minutes of the City of Melfort Regular Meeting held on Monday, November 5, 2007, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, Terry, Degelman, Abbott and Russin.

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; G. Hnatiuk, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services and H. Audette, City Clerk.

07-290
Degelman
Abbott

MINUTES, REGULAR COUNCIL MEETING, OCTOBER 15, 2007:

That the minutes of the Regular Council meeting of the City of Melfort held on October 15, 2007, be adopted as circulated. **Carried**

07-291
Lang
Terry

STANDING COMMITTEE APPOINTMENTS:

That the following Council members be appointed to the Standing Committees of Council effective immediately:

<u>STANDING COMMITTEE</u>	<u>NAME OF APPOINTEE</u>	<u>POSITION</u>
<u>Legislative & Finance:</u>		
	Rick Lang	Chairman
	Doug Terry	Member
<u>Planning, Development & Leisure Services:</u>		
• Planning & Development	Lynn Abbott Diane Degelman	Chairman Member
• Leisure Services	Diane Degelman Lynn Abbott	Chairman Member
<u>Works & Utilities:</u>		
	Doug Terry Shawn Russin	Chairman Member

AND FURTHER, THAT Mayor Kevin Phillips be appointed an ~~EX~~-OFFICIO+voting member of each Standing Committee of Council. **Carried**

07-292
Russin
Terry

ESTABLISH BY-ELECTION DATE:

That the municipal by-election to fill the vacancy left by the resignation of former Councillor Terry Elliott be held on Wednesday, January 16, 2008. Further, that Wednesday, December 5, 2007, be designated as Nomination Day in the City of Melfort. **Carried**

07-293
Abbott
Degelman

SCHEDULE 2008 REGULAR COUNCIL MEETINGS:

That we approve the following 2008 Regular Council meeting dates, commencing at 5:00 p.m.:

Monday	January 21, 2008
Monday	February 11, 2008
Monday	March 10, 2008
Monday	April 14, 2008
Monday	May 12, 2008
Monday	June 16, 2008
Monday	July 14, 2008
Monday	August 11, 2008
Monday	September 8, 2008
Monday	October 6, 2008
Monday	November 3, 2008
Monday	December 8, 2008 Carried

07-294
Terry
Lang

APPROVE SALVATION ARMY CHRISTMAS KETTLE CAMPAIGN:

That we grant permission to The Salvation Army Melfort to conduct their Christmas Kettle Campaign in the City of Melfort from Thursday, November 29, 2007, to Monday, December 24, 2007. **Carried**

07-295
Terry
Russin

APPOINT COUNCILLOR DEGELMAN TO U OF S REGIONAL ADVISORY COUNCIL:

That we approve the appointment of Councillor Diane Degelman to the U of S Regional Advisory Council. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Oct. 15/07: FCM Member Advisory . Municipal Partnership Program.
2. Oct. 15/07: FCM Green Municipal Fund
3. Oct. 22/07: FCM Member Advisory . Open Carbon Offset Market.
4. Oct. 31/07: The Candle Lake Ratepayers Co-operative Ltd . taxation procedures; fall newsletter.
5. City Christmas Party Invitation . December 7, 2007. RSVP by November 16th.

TAX COLLECTION COMPARATIVE STATEMENT – OCTOBER, 2007

REPORT – CITY TREASURER

- The Finance Department is focusing on year-end preparations.
- The Infrastructure Investment Plan will be presented at the next Council meeting.
- The Treasurer has been working on the five-year municipal capital plan template for cities for future gas tax funding.

07-296
Degelman
Abbott

MINUTES, RESIDENTIAL GROWTH COMMITTEE, OCTOBER 23, 2007:

That the minutes of the Residential Growth Committee meeting held on October 23, 2007, be received. **Carried**

07-297
Abbott
Degelman

MINUTES, MELFORT DIAMOND COMMITTEE, OCTOBER 30, 2007:

That the minutes of the Melfort Diamond Committee meeting held October 30, 2007, be received. **Carried**

BUILDING PERMIT REPORT – OCTOBER, 2007

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- The campground has been closed and winterized. The City received positive feedback on the campground operation this year.
- The second boiler has been installed at the Palace.
- Lot sales continue at a slower pace and the department is doing prep work for 2008.
- Thorpe Brothers will be recommending a potential solution for the NLP leak.

07-298
Russin
Terry

AWARD 2008 ROAD GRAVEL TENDER – GORDON REDI-MIX:

That the 2008 road gravel tender for 3,000 cubic yards be awarded to Gordon Redi-Mix Ltd., Melfort, Saskatchewan, for a total amount of Thirty-seven Thousand, Six Hundred and Eighty-three Dollars (\$37,683.00), taxes included.

Further, that invoicing for the above gravel supplies will be done in the year 2008.
Carried

07-299
Terry
Russin

AWARD 2008 BASE GRAVEL TENDER – GEO. STERNER TRUCKING:

That the 2008 base gravel tender for 3,500 cubic yards be awarded to Geo. Sterner Trucking, Melfort, Saskatchewan, for a total amount of Thirty-five Thousand, Two Hundred and Forty-five Dollars (\$35,245.00), taxes included.

Further, that invoicing for the above gravel supplies will be done in the year 2008.
Carried

07-300
Russin
Terry

AWARD 2008 SUB-BASE GRAVEL TENDER – GEO. STERNER TRUCKING:

That the 2008 sub-base gravel tender for 2,500 cubic yards be awarded to Geo. Sterner Trucking, Melfort, Saskatchewan, for a total amount of Twenty-one Thousand, Two Hundred Dollars (\$21,200.00), taxes included.

Further, that invoicing for the above gravel supplies will be done in the year 2008.
Carried

REPORT – DIRECTOR OF WORKS & UTILITIES

- Sewer line service replacements are nearing completion.
- The shell of the Works & Utilities shop addition is complete and the overhead doors will be installed this week.
- The sewage forcemain project is progressing, with pressure testing taking place today.
- The drainage work on the south side of the golf course is 75% complete.
- The Shadd St/Burrows Avenue water line project is complete, with the exception of a hydrant and service connections remaining.

- A survey has been sent out to Bemister Ave West property owners to determine their response to a water line replacement and asphalt pavement local improvement project.
- Two swales have been constructed on Quebec Street.
- The Director attended a NEATPC meeting.
- The Special Needs Transit Operation Tender will close on November 15, 2007.

07-301
Lang
Terry

ACCOUNTS:

That we approve for payment general cheque numbers 8991 to 9144 inclusive, in the total amount of \$379,985.75. **Carried**

ANNOUNCEMENTS

- Mayor Phillips referred to the letter dated November 5, 2007, from the wife of a former city employee. He reported that a long-standing practice has been discontinued and he wants to make clear that city employees and administration are above board and well respected.

07-302
Terry
Lang

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:25 p.m.

Mayor

City Clerk