

CITY OF MELFORT

December 10, 2007

Minutes of the City of Melfort Regular Meeting held on Monday, December 10, 2007, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:03 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, Terry, Degelman, Abbott and Russin (arrived at 5:10 p.m.).

STAFF: J. Wade, City Manager; C. Stevenson, City Treasurer; G. Hnatiuk, Director of Works & Utilities; K. Ottenbreit, Director of Planning, Development & Leisure Services and H. Audette, City Clerk.

07-319
Terry
Lang

MINUTES, REGULAR COUNCIL MEETING, NOVEMBER 19, 2007:

That the minutes of the Regular Council meeting of the City of Melfort held on November 19, 2007, be adopted as circulated. **Carried**

07-320
Terry
Lang

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
January 14-20, 2008	Canadian Institute of Public Health Inspectors	Environmental Public Health Week 2008+
		Carried

07-321
Terry
Lang

COUNCIL & CITY OFFICIALS BOARD/COMMITTEE APPOINTMENTS:

That Council members and City officials be appointed to the following Boards and Committees effective December 10, 2007:

Airport Board Councillor Shawn Russin	Melfort Planning Committee Director K. Ottenbreit
Chamber of Commerce Councillor Lynn Abbott Councillor Diane Degelman	Melfort Youth Initiative Councillor Lynn Abbott
Community Dev Advisory Committee Councillor Lynn Abbott	Protective Services Commission Councillor Doug Terry Councillor Rick Lang
Community Justice Committee: Councillor Diane Degelman	Rural Development Corporation Mayor Kevin Phillips Councillor Lynn Abbott
Community Special Needs Transit Committee: Councillor Shawn Russin	Regional Economic Dev Authority (REDA) Councillor Lynn Abbott Community Dev Mgr P. Trusty
Heritage Advisory Committee Councillor Rick Lang	U of S Regional Council Councillor Diane Degelman
Leisure Services Advisory Committee Councillor Diane Degelman	Union & Personnel Committee Manager J. Wade, Chairman Councillor Doug Terry Clerk H. Audette
Melfort & District Museum Board Councillor Rick Lang	Veterinary Services Board Councillor Doug Terry
Melfort Diamond Committee Councillor Shawn Russin	Wapiti Regional Library Board Councillor Diane Degelman
Melfort Golf & Country Club Councillor Lynn Abbott	Wapiti Valley Regional Park Authority Councillor Shawn Russin
Melfort Public Library Board Councillor Diane Degelman	
Melfort & District Planning Commission Mayor Kevin Phillips Manager J. Wade Director K. Ottenbreit	Carried

07-322
Abbott
Degelman

AUTHORIZE FUNDRAISING CONTRACT – CHOMYN-HUNT CONSULTING:

That we authorize the Mayor and City Clerk to enter into an agreement with Chomyn-Hunt Consulting Inc., Saskatoon, Saskatchewan, for the purpose of conducting a market assessment and capital fundraising campaign for the construction of the new multi-use facility, for a total amount not to exceed Thirty Thousand Dollars (\$30,000.00), to be funded from the All City Facilities Reserve. **Carried**

07-323
Terry
Lang

RESCIND RESOLUTION NO. 07-305:

That the Council for the City of Melfort rescinds Resolution No. 07-305 in its entirety. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Nov. 15/07: Minutes of the Melfort & District Museum Board.
2. Nov. 24/07: Minutes of Special Board Meeting.
3. Nov, 2007: 2008 Saskatchewan Municipal Awards Program.
4. Nov. 22/07: FCM request for GMF Peer Review Committee Members.
5. Aug. 23/07: Minutes of the North Central Transportation Planning Committee.
6. Dec. 4/07: Melfort Youth Council invitation to House Warming Party . December 12, 7:00-8:30, 718 Main Street. RSVP to Treena Carson.
7. Nov. 22/07: Minutes of NE Area Transport Planning Committee.
8. Dec. 3/07: Leona Andres regarding sidewalks. The City Treasurer will respond to Ms. Andres suggestion. Her concern regarding her sidewalk will be discussed by the Works & Utilities Committee.
9. Nov. 15/07: Museum Board request to extend Chairman Berggren's term. Recommended to the meeting finalizing 2008 appointments.
10. Nov. 13/07: Rotary Club request for meeting to discuss Rotary Park. Referred to the Planning & Development Department.
11. Dec. 4/07: RM of Star City request for support of Broadway South reconstruction from the city limits to Highway 41.

07-323(a)
Abbott
Degelman

SUPPORT RM OF STAR CITY GAS TAX APPLICATION – BROADWAY SOUTH:

Whereas, the section of road from the city limits at Broadway Avenue South to Highway No. 41, a heavy vehicle route that bears tremendous traffic volumes, is very difficult to maintain in its current state;

And whereas, the upgrade and improvement of this section of municipal road would be of great benefit to the City of Melfort, the surrounding rural municipalities and the region as a whole;

Be it resolved that the Council for the City of Melfort is in full support of the Rural Municipality of Star City No. 428's application under the New Deal Gas Tax Program for the reconstruction of the municipal road from Broadway Avenue South at the Melfort municipal limits to Highway No. 41. **Carried**

12. Dec. 3/07: Ken Singer, President of Melfort Golf & Country Club re: 2007 report and capital deficiencies. Referred to the Planning & Development Committee.

07-324
Terry
Lang

MINUTES, COMMITTEE OF THE WHOLE, NOVEMBER 19, 2007:

That the minutes of the Committee of the Whole meeting held November 19, 2007, be adopted as circulated. **Carried**

07-325
Terry
Degelman

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, DECEMBER 6, 2007:

That the minutes of the Legislative & Finance Committee meeting held on November 29, 2007, be adopted as circulated. **Carried**

07-326(a)
Terry
Degelman

AMEND BUDGET POLICY 1.48:

That Budget Policy 1.48 be amended by adding the following bullet to the end of clause 4.1:

- Council is to be informed of any change to program or service delivery.+

Carried

07-326
Terry
Degelman

APPROVE BUDGET POLICY 1.48 AS AMENDED:

That we approve City of Melfort Policy 1.48, entitled Budget Policy+, as amended.

Carried

07-327
Terry
Degelman

APPROVE SURPLUS/DEFICITS POLICY 1.49:

That we approve City of Melfort Policy 1.49, entitled Surplus/Deficits Policy+. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – NOVEMBER, 2007

REPORT – CITY TREASURER

- The Department has been preparing for budget.

07-328
Degelman
Abbott

MINUTES, PLANNING & DEVELOPMENT COMMITTEE, DECEMBER 6, 2007:

That the minutes of the Planning & Development Committee meeting held on December 6, 2007, be adopted as circulated. **Carried**

07-329
Degelman
Abbott

MINUTES, RESIDENTIAL GROWTH COMMITTEE, NOVEMBER 20, 2007:

That the minutes of the Residential Growth Committee meeting held on November 20, 2007, be received. **Carried**

07-330
Abbott

ESTABLISH LOT SALE PRICES:

That we establish lot sale prices for newly developed City land as follows:

Whitley Street				Melfort Heights			
Lot	Block	Plan	Price/Lot	Lot	Block	Plan	Price/Lot
9	117	TBA	\$ 40,000.00	1 & 2	6	Q1004	\$ 18,000.00
10	117	TBA	\$ 35,500.00	3 & 4	6	Q1004	\$ 18,000.00
11	117	TBA	\$ 35,500.00	5 & 6	6	Q1004	\$ 18,000.00
12	117	TBA	\$ 35,500.00	7 & 8	6	Q1004	\$ 18,000.00
13	117	TBA	\$ 35,500.00	9 & 10	6	Q1004	\$ 18,000.00
14	117	TBA	\$ 35,500.00	11 & 12	6	Q1004	\$ 18,000.00
15	117	TBA	\$ 35,500.00	1 & 2	12	Q1004	\$ 18,000.00
16	117	TBA	\$ 35,500.00	3 & 4	12	Q1004	\$ 18,000.00
17	117	TBA	\$ 39,000.00	5 & 6	12	Q1004	\$ 18,000.00
1	119	TBA	\$ 64,000.00	7 & 8	12	Q1004	\$ 18,000.00
2	119	TBA	\$ 41,000.00	9 & 10	12	Q1004	\$ 18,000.00
3	119	TBA	\$ 40,500.00	11 & 12	12	Q1004	\$ 18,000.00
4	119	TBA	\$ 40,000.00				
5	119	TBA	\$ 39,000.00				
6	119	TBA	\$ 38,500.00				
7	119	TBA	\$ 38,000.00				
8	119	TBA	\$ 37,500.00				
9	119	TBA	\$ 44,000.00				
10	119	TBA	\$ 50,500.00				

Carried

It was noted that the plan of proposed subdivision for the new land assembly development must be revised to change %icker+Street to %icker+Street.

07-331
Degelman
Abbott

EXTEND ORDER – 501 CRAWFORD AVENUE WEST:

That the City of Melfort grant the property owner of 501 Crawford Avenue West an extension to the deadline, requiring compliance with the Order issued on that property by December 10, 2008. Further, it is understood that the residence situated on 501 Crawford Avenue West is to remain unoccupied until such time as the remedial work required under the Order has been completed and approved by the City's building official. **Carried**

BYLAW ENFORCEMENT REPORT – NOVEMBER, 2007

BUILDING PERMIT REPORT – NOVEMBER, 2007

REPORT – DIRECTOR OF PLANNING, DEVELOPMENT & LEISURE SERVICES

- The date of the Community Celebration has been changed to January 24th.
- The Palace rooftop unit is being repaired and the Facility Manager will be preparing a report on the unit. The Department is waiting for a report from Thorpe Brothers on a solution for the leak.
- The outdoor rink is now in operation.
- The Department has been preparing for budget.

07-332
Terry
Lang

AWARD SPECIAL NEEDS TRANSIT CONTRACT – LORNE C. STEWART:

That we award the Special Needs Transit Contract, for the operation of the transportation service for persons with special needs in the City of Melfort, to Mr. Lorne C. Stewart of Melfort, Saskatchewan, for an amount of Three Thousand Four Hundred and Fifty Dollars (\$3,450.00) per month plus GST, for a term expiring December 31, 2008, which may be renewed upon mutual consent between the City and the Contractor. **Carried**

MUNICIPAL POLICING REPORT – OCTOBER, 2007

REPORT – DIRECTOR OF WORKS & UTILITIES

- The Public Works Shop has now been opened up, with power and lights being installed, as well as another heater before the end of the year.
- New street lights have been installed on Regent Street, Highway 6 South, Star City Road and McDonald Avenue. There are also plans for new lights on Frost Drive and on the walking path south of Eisner Place.
- Due to the poor response from the property owners, the City will not be proceeding to offer a local improvement on Bemister Avenue West. Local improvements are being discussed at the committee level.
- The main lift station has not been tendered out yet. The City wants this project ready for spring construction.

07-333
Abbott
Degelman

BYLAW NO. 2007-27:

That Bylaw No. 2007-27, being a Bylaw of the City of Melfort to amend Zoning Bylaw 96-09 to reduce the front yard minimum in specific areas of the R1A Low Density Residential District, be introduced and read a first time. **Carried**

07-334
Terry
Degelman

ACCOUNTS:

That we approve for payment general cheque numbers 9246 to 9417 inclusive, in the total amount of \$349,504.05. **Carried**

ANNOUNCEMENTS

- The Mayor was pleased to announce that Melfort won the food bank challenge, raising 1971 lbs compared to 1070 lbs raised by Humboldt.
- Congratulations were extended to MLA Rod Gantefer on his appointment as Minister of Finance and House Leader.
- A letter has been sent to the Saskatchewan Roughriders congratulating them on winning the Grey Cup.

**07-335
Terry
Lang**

ADJOURNMENT:

That this meeting be adjourned.

Carried

The meeting adjourned at 6:02 p.m.

Mayor

City Clerk