

CITY OF MELFORT

October 19, 2009

Minutes of the City of Melfort Regular Meeting held on Monday, October 19, 2009, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, Terry, MacNaughton, Abbott, Russin and Degelman.

STAFF: J. Wade, City Manager; S. Peterson, City Treasurer; K. Ottenbreit, Director of Community Services; G. Gilmore, Director of Works & Utilities and H. Audette, City Clerk.

09-200
Terry
MacNaughton

MINUTES, REGULAR COUNCIL MEETING SEPTEMBER 14, 2009:

That the minutes of the Regular Council meeting of the City of Melfort held on September 14, 2009, be adopted as circulated. **Carried**

09-201
Lang
Russin

APPROVE AMENDED INFRASTRUCTURE PLAN – MEEP:

WHEREAS the Government of Saskatchewan and City of Melfort recognize that investments in public infrastructure are fundamental to the quality of life of residents of Saskatchewan and necessary to ensure continued economic growth;

AND WHEREAS the Government of Saskatchewan has implemented the Municipal Economic Enhancement Program (MEEP) to stimulate the economy and the Government of Saskatchewan and City of Melfort have entered into the Municipal Economic Enhancement Program Agreement dated February 24, 2009, for total funding of \$564,821.00 for projects contained in the Infrastructure Plan, to be completed by March 31, 2011;

BE IT RESOLVED THAT the Council of the City of Melfort approve the submission of the amended City of Melfort Infrastructure Plan as Schedule Aq to the MEEP Funding Agreement. **Carried**

09-202
Abbott
Degelman

BUDGET INCREASE – POOL CHANGE ROOM FLOORS:

That we approve an increase to the capital expenditure for the removal of the existing pool change room floor product and the application of Stonshield, from \$43,658.00 to \$54,238.00 plus gst, for demolition, labour, materials and freight. Further, that this overexpenditure be funded from a transfer of unexpended utility capital budget. **Carried**

09-203
Degelman
Abbott

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
October, 2009	Canadian Breast Cancer Foundation	"Breast Cancer Awareness Month"

Carried

09-204
Abbott
Degelman

APPROVE PLAN OF PROPOSED SUBDIVISION:

That we approve the attached Plan of Proposed Subdivision dated August 28, 2009, prepared by Meridian Surveys Ltd. for of all of Lots 18 & 19, Block 38, Plan H5028 within NE ¼ Sec. 12-45-19-W2, to Lot 22, Block 38 and MB1, for the purpose of residential development. **Carried**

09-205
Russin
Lang

ADOPT POLICY 1.50 – VIOLENCE IN THE WORKPLACE:

That we approve the adoption of Policy 1.50, entitled, "*Violence in the Workplace*".

Carried

09-206
Abbott
Degelman

APPROVE APPOINTMENTS TO KERRY VICKAR CENTRE ADVISORY BOARD:

That we approve the appointment of the following individuals to the Kerry Vickar Centre Advisory Board:

<u>Name</u>	<u>Term Expiry Date</u>
Donna Kurek	December 31, 2010
Terry Sparks	December 31, 2010
Treena Carson	December 31, 2010
Linda Rheaume	December 31, 2010
Avalene Soulier	December 31, 2010
Brenda Mellon	December 31, 2010
Candis Harper	December 31, 2011
Dale Link	December 31, 2011
Cindy Worley	December 31, 2011
Darlene Cocks	December 31, 2011
Adrian Bourgeois	December 31, 2011
Darlene Koenders	December 31, 2011

Carried

09-207
Terry
MacNaughton

APPROVE UPGRADES TO HAMILTON AVE/BROADWAY AVE WATER MAINS:

That we approve the upgrade of the Hamilton Avenue water main from 200 mm to 250 mm pipe, and the Broadway Avenue water main from 150 mm to 250 mm pipe to service the increased water demand for development of the west side of the City, as recommended by Catterall & Wright Consulting Engineers. The estimated cost of these upgrades is \$41,900.00 for Hamilton Avenue and \$5,280.00 for Broadway Avenue. The total unbudgeted expenditure of \$47,180.00 is to be presented to the Building Canada Fund . Communities Component Oversight Committee for approval, with the City's share to be funded from the Utility . Water Distribution System Reserve. **Carried**

09-208
Degelman
Abbott

ESTABLISH DEADLINE TO REMOVE BUNKHOUSES:

That we grant a deadline of December 31, 2009, to Haas Construction Ltd. to remove two bunkhouses from Westbay Trailer Court that have been placed in contravention of the City of Melfort Building Bylaw 2008-26. In the event the buildings are not removed by this date, the Building Official is authorized to initiate proceedings to remove the structures. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Sep 14/09: MP Randy Hoback re: H1N1 website www.fightflu.ca.
2. Sep 30/09: Ministry of Municipal Affairs . Municipal Planning for H1N1.
3. Sep 14/09: Sask Power re: apology for letter regarding a public ultralight aircraft incident.
4. Sep 23/09: Minister of Advanced Education, Employment & Labour re: seeking nominations for WCB adjudicators.
5. Sep 25/09: Office of the Provincial Secretary re: nominations for the Saskatchewan Volunteer Medal.
6. Sep 21/09: Newsask Community Futures . 9th Annual YBEX Awards. Administration will forward Council's sponsorship.

7. Oct 1/09: Minutes of NE Area Transportation Planning Committee.
8. Sep 19/09: Scotia Drive residents request for tree trimming. This action has been completed.

09-209
Lang
Russin

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, OCTOBER 8, 2009:

That the minutes of the Legislative & Finance Committee meeting held on October 8, 2009, be adopted as circulated. **Carried**

09-210
Russin
Lang

TAX CANCELLATIONS:

That we approve the attached tax cancellations, in the amount of \$7,097.28. **Carried**

FINANCIAL STATEMENT – SEPTEMBER, 2009

- General operations is within budget, but the Treasurer advised that the utility fund and waste collection fund are in a deficit situation. Administration will be monitoring this situation and addressing it in the next budget.

TAX COLLECTION COMPARATIVE STATEMENT – AUG & SEPT, 2009

REPORT – LEGISLATIVE & FINANCE DEPARTMENT

- The draft Suncorp asset valuation report will be delayed until November 30, 2009. The preliminary audit has been postponed until this report is received.
- The Treasurer attended a PSAB workshop to review the upcoming changes to the financial statement. Municipal Affairs will be giving more direction on budgeting and financial statements.
- The Treasurer is finalizing the maintenance report for SAMA by October 31st so that SAMA can meet their February 28th deadline for provision of values.
- The Clerk reminded citizens of the last Advance Poll on Thursday, October 22 from 4 . 8 pm. Election Day is October 28th, with polls open from 9 am to 8 pm. All polls are located at the former Broadway School.

09-211
Abbott
Degelman

MINUTES, COMMUNITY DEVELOPMENT ADVISORY BOARD, SEPT 22, 2009:

That the minutes of the Community Development Advisory Committee meeting held on September 22, 2009, be received. **Carried**

BUILDING PERMIT REPORT – SEPTEMBER, 2009

REPORT – COMMUNITY SERVICES DEPARTMENT

- The Palace Arena crew has been busy with a concert and trade show. The Main Arena is now open for the season.
- The fundraising campaign is continuing, with good news to be released over the next few weeks.
- Plans for the grand opening on December 17-20 are taking shape: Thursday is the Art Gallery opening with a wine and cheese; Friday is the opening banquet and Saturday the Wilkinsons will be performing. The Department continues to monitor construction on the Kerry Vickar Centre.
- The Facility Manager is preparing a new rate structure for 2010, to be taken to the Leisure Services Advisory Board for review.

09-212
Terry
MacNaughton

MINUTES, WORKS & UTILITIES, OCTOBER 6, 2009:

That the minutes of the Works & Utilities Committee meeting held on October 6, 2009, be adopted as circulated. **Carried**

09-213
Terry
MacNaughton

MINUTES, PROTECTIVE SERVICES, OCTOBER 13, 2009:

That the minutes of the Protective Services Commission meeting held October 13, 2009, be adopted as circulated. **Carried**

MUNICIPAL POLICING REPORT – SEPTEMBER, 2009

Council welcomed new S/Sgt. Darren Waters to the community.

REPORT – WORKS & UTILITIES DEPARTMENT

- The crew did 3 interments and installed more concrete runners for urn plots.
- The traffic light upgrade on Main Street/Sask Ave was completed, with an upgrade yet to do on Broadway Ave/Sask Ave.
- The fall lagoon release is in progress.
- The Department is commissioning the new fire pump at the water pump.
- The Director acknowledged the residents in the waterline replacement areas for their patience, as well as the RM of Star City for their assistance. Weather permitting, the contractor will be digging tomorrow and the Department expects all fill to be completed this fall.
- The curb on the 100 block Crawford West will be constructed in coordination with the work on Highway 6 South.

PUBLIC HEARING - ZONING BYLAW AMENDMENT

There were no individuals present and no written submissions received objecting to the proposed Zoning Bylaw amendment, Bylaw 2009-17.

09-214
Degelman
Abbott

BYLAW 2009-17:

That Bylaw 2009-17, being a bylaw of the City of Melfort to amend Bylaw No. 96-09, known as the City of Melfort Zoning Bylaw, to rezone Lot 12, Block 16, Plan G3640 from C4 . Neighbourhood Commercial to R2 . Medium Density Residential, be read a second time. **Carried**

09-215
Terry
MacNaughton

BYLAW 2009-17:

That Bylaw 2009-17 be read a third time and passed. **Carried**

09-216
Lang
Russin

BYLAW 2009-18:

That Bylaw No. 2009-18, being a Bylaw of the City of Melfort to authorize a special assessment with respect to the undertaking of full depth asphalt on Burrows Avenue East as a local improvement, be introduced and read a first time. **Carried**

09-217
Terry
MacNaughton

BYLAW 2009-18:

That Bylaw No. 2009-18 be read a second time. **Carried**

09-218
Terry
MacNaughton

BYLAW 2009-18:

That Bylaw No. 2009-18 be given three readings at this meeting. **Carried Unanimously**

09-219
Terry
MacNaughton

BYLAW 2009-18:

That Bylaw No. 2009-18 be read a third time and passed. **Carried**

09-220
Abbott
Degelman

BYLAW 2009-19:

That Bylaw No. 2009-19, being a bylaw of the City of Melfort to amend Bylaw No. 96-09, known as Zoning Bylaw, create Architectural Control District R1A . AC1 and rezone Lots 1-11, Block 1, Parcel AC, be introduced and read a first time. **Carried**

09-221
Russin
Lang

ACCOUNTS:

That we approve for payment general cheque numbers 14023 to 14311 inclusive, in the total amount of \$2,137,624.38. **Carried**

ANNOUNCEMENTS

- The SUMA Fall Regional Meeting and newly elected officials workshop will be held Monday, November 16, 2009, in Tisdale, with registration starting at 8:30 a.m.
- The Community Services Director advised that Fire Chief McDonald will be on medical leave for a term, with the Director of Works & Utilities assuming responsibility for bylaw enforcement in the interim. Mayor Phillips expressed Council's best wishes for a speedy recovery.
- At the end of this Council's term, Mayor Phillips reflected on the accomplishments of the past three years and extended his thanks to Council, administration and spouses for their support.

09-222
Lang
Russin

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:56 p.m.

Mayor

City Clerk