

CITY OF MELFORT
July 13, 2009

Minutes of the City of Melfort Regular Meeting held on Monday, July 13, 2009, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, Terry, MacNaughton, Abbott, Russin and Degelman.

STAFF: J. Wade, City Manager; S. Peterson, City Treasurer; K. Ottenbreit, Director of Community Services; G. Gilmore, Director of Works & Utilities and H. Audette, City Clerk.

09-152
Terry
MacNaughton

MINUTES, REGULAR COUNCIL MEETING, JUNE 15, 2009:

The minutes of the Regular Council meeting of the City of Melfort held on June 15, 2009, be adopted as circulated. **Carried**

09-153
Terry
MacNaughton

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
October 19-25, 2009	Saskatchewan Waste Reduction Council	"Waste Reduction Week"
July 19 . 25, 2009	Livesaving Society	"Drowning Prevention Week"

Carried

09-154
Russin
Lang

MINUTES, COMMITTEE OF THE WHOLE, JUNE 15, 2009:

That the minutes of the Committee of the Whole meeting held on June 15, 2009, be adopted as circulated. **Carried**

09-155
Lang
Russin

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, JUNE 18, 2009:

That the minutes of the Legislative & Finance Committee meeting held on June 18, 2009, be adopted as circulated. **Carried**

REPORT – LEGISLATIVE & FINANCE DEPARTMENT

- The Board of Revision has been scheduled on September 8 & 9, 2009. To date there have been 5 appeals lodged by property owners and 19 by the City to correct obvious errors.
- Administration is meeting with Suncorp in July to discuss asset valuation.

The minutes of the July 7th Planning & Development meeting were amended in Item 1 to delete the word %interest-free+and substitute the word %interest-bearing+.

09-156
Abbott
Degelman

MINUTES, PLANNING & DEVELOPMENT COMMITTEE, JULY 7, 2009:

That the minutes of the Planning & Development Committee meeting held on July 7, 2009, be adopted as amended. **Carried**

09-157
Degelman
Abbott

APPROVE KIN SPRAY PARK PROPOSAL:

That we endorse the proposal from the Melfort Kinsmen/Kinette Clubs for the construction of a spray park at Spruce Haven Park, as detailed in their proposal dated June 1, 2009.

And further, that we approve an out-of-budget capital expenditure of \$3,500.00 for the installation of a gravel base and supply of power and water to the site, to be funded from the Rec - Playgrounds Reserve. Annual operational and maintenance costs are to be the responsibility of the City. **Carried**

09-158
Abbott
Degelman

APPROVE LOAN AGREEMENT – MELFORT KINETTE CLUB:

That we authorize the Mayor and City Clerk to enter into a Loan Agreement with the Melfort Kinette Club, for a maximum amount of \$25,000 repayable over a term of five years at an interest rate of 6% per annum, to finance their portion of the Spruce Haven Kin Spray Park. **Carried**

09-159
Degelman
Abbott

APPROVE CHAMBER OF COMMERCE AGREEMENT:

That we authorize the Mayor and City Clerk to enter into an Agreement with the Melfort & District Chamber of Commerce for the operation of a Tourist Information Centre and the Spruce Haven Park facility. **Carried**

BUILDING PERMIT REPORT – JUNE, 2009

REPORT – COMMUNITY SERVICES DEPARTMENT

- The Department is focused on the Kerry Vickar Centre . furnishings are being ordered, RFPs are being prepared for kitchen supplies and the department is currently taking bids on salvageable items. The construction timeline is on schedule and although there have been change orders issued, the budget appears to be on target thus far.
- Work continues on the Highway 6 commercial development.
- The Spruce Haven Park washroom facility is complete, with the exception of power.

09-160
Terry
MacNaughton

MINUTES, WORKS & UTILITIES COMMITTEE, MAY 26, 2009:

That the minutes of the Works & Utilities Committee meeting held on May 26, 2009, be adopted as circulated. **Carried**

09-160(a)
MacNaughton
Terry

TERMINATE DIESEL FUEL CONTRACT:

That we authorize the City Manager to engage the City Solicitor to terminate the diesel fuel contract between the City of Melfort and Petro-Canada. Further, that we implement a practice of undertaking phone quotations from all licensed diesel fuel bulk dealers for each monthly bulk fuel delivery. **Carried**

MUNICIPAL POLICING REPORT – MAY, 2009

- The issue of graffiti on commercial buildings was referred to the Protective Services Commission. Residents are encouraged to photograph the graffiti, report it to the police and remove it as quickly as possible.

REPORT – WORKS & UTILITIES DEPARTMENT

- The crew completed two sewer and water installations, cleaned up the former bakery site and finishing painting of crosswalks and islands.
- The Department of Highways completed painting on Saskatchewan Avenue, north Main, Shadd Drive and McDonald Road.
- Battle River Asphalt undertook some asphalt patching, which is being evaluated.
- Sidewalk grinding will start tomorrow and the City will be determining how to reduce trip hazards at business entrances.
- Wheatland Builders will be here later this week to install curb, gutter and sidewalk on Burns East and Burrows East.
- The water swabbing program is ongoing. The public was advised that this does result in a short periods of water outages.
- The BCF tender is being advertised in the Saturday Star Phoenix.

PUBLIC HEARING - BASIC PLANNING STATEMENT AMENDMENT

There were no individuals present and no written submissions received objecting to the proposed Basic Planning Statement amendment, Bylaw 2009-14.

09-161
Abbott
Degelman

BYLAW 2009-14:

That Bylaw 2009-14, being a Bylaw to amend Schedule A of Bylaw 96-08, known as *The Basic Planning Statement*, be read a second time. **Carried**

09-162
Lang
Russin

BYLAW 2009-14:

That Bylaw 2009-14 be read a third time and passed. **Carried**

PUBLIC HEARING – ZONING BYLAW AMENDMENT

There were no individuals present and no written submissions received objecting to the proposed Zoning Bylaw amendment, Bylaw 2009-15.

09-163
Degelman
Abbott

BYLAW 2009-15:

That Bylaw 2009-15, being a Bylaw of the City of Melfort to amend Bylaw 96-09, known as *The Zoning Bylaw*, be read a second time. **Carried**

09-164
Terry
MacNaughton

BYLAW 2009-15:

That Bylaw 2009-15 be read a third time and passed. **Carried**

09-165
Abbott
Degelman

BYLAW 2009-16:

That Bylaw 2009-16, being a bylaw of the City of Melfort to amend Bylaw 96-09, known as the Zoning Bylaw, be introduced and read a first time. **Carried**

09-166
Russin
Lang

ACCOUNTS:

That we approve for payment general cheque numbers 13179 to 13350, in the total amount of \$1,520,236.45. **Carried**

ANNOUNCEMENTS

- Councillor Lang reported that the museum volunteers logged more than 4,100 hours of work last year, outside of regular board duties.
- At the SAMA Annual Meeting the CEO advised that switching to a continuous maintenance system should ensure that assessment numbers are available by the end of February from now on.
- Councillor Abbott thanked the Director of Community Services for the tour of the Kerry Vickar Centre, which is very close to construction schedule.
- Councillors Abbott, Lang, Degelman and Terry indicated that they would be running for Council in the next election.

09-167
Terry
MacNaughton

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:50 p.m.

Mayor

City Clerk