

CITY OF MELFORT
January 11, 2010

Minutes of the City of Melfort Regular Meeting held on Monday, January 11, 2010, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, MacNaughton, George, Abbott and Degelman.

STAFF: J. Wade, City Manager; S. Peterson, City Treasurer; G. Gilmore, Director of Works & Utilities and H. Audette, City Clerk.

10-01
George
Lang

MINUTES, REGULAR COUNCIL MEETING DECEMBER 14, 2009:

That the minutes of the Regular Council meeting of the City of Melfort held on December 14, 2009, be adopted as circulated. **Carried**

DELEGATIONS

Melfort Agricultural Society

Representing the Melfort Agricultural Society, Mr. Wayne Claggett appeared before Council to request financial assistance in the restoration of the exhibition grandstand (built in the 1930s), to address standards and safety concerns. The project is estimated to cost \$100,000 - \$125,000. The Agricultural Society has \$25,000 to contribute and have also approached surrounding rural municipalities to request assistance. The first phase of the project is roof repair (\$40,000 - \$45,000), replacement of some uprights and stringers (\$25,000) and improvement of the drainage. The Society may also have to extend the grandstand to the north or install front railings. They may have to look at doing the project in stages as funding becomes available. There are no provincial funds to access, but the Society is investigating the designation of the structure as a heritage property to be able to access restoration grants.

Mr. Claggett advised that attendance at the annual exhibition ranges from 12,000 to 15,000 and the Society operates on a \$100,000 annual budget. Mayor Phillips suggested that perhaps Sask Lottery funding or City assistance with fund raising would be potential sources of revenue. He thanked that Agricultural Society for their work and referred the request to the Legislative & Finance Committee.

10-02
Abbott
Degelman

APPROVE 2010 BOARD & COMMITTEE APPOINTMENTS:

That we approve the 2010 Board and Committee appointments, as attached. **Carried**

10-03
MacNaughton
Lang

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
February, 2010	Heart & Stroke Foundation of SK	"Heart Month"
Jan. 18-24, 2010	Canadian Institute of Public Health Inspectors	"Environmental Public Health Week" Carried

10-04
Lang
George

APPROVE FARM LAND LEASE:

That we authorize the Mayor and City Clerk to enter into an agreement with Mr. Todd K. Naber to renew the lease of 227.45 acres of city farm land at a rate of \$46.50 per acre, for a term of three crop-years from April 1, 2010, to December 1, 2012. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Dec 10/09: Sask Water 2010 water rate.
2. Dec 14/09: Saskatchewan Municipal Awards call for nominations.
3. Feb/2010: 2010 SUMA Convention Resolutions; Notice of proposed amendments to SUMA Bylaws; Audited Financial Statement and 2010 Operating Budget.
4. Dec 16/09: Notice of 2010 SAMA Annual Meeting . April 21, 2010. Councillor Lang and the City Treasurer will be attending.
5. Dec 23/09: Community Health Services thank you for assistance during H1N1 mass immunization clinics.
6. Jan 5/10: Invitation to visit Hertz Equipment Rental during SUMA trade show.
7. Nov 25/09: Melfort & District Curling Club request for municipal grant in lieu of education portion of tax. Referred to the Legislative & Finance Committee.
8. Dec 19/09: Melfort Golf & Country Club request to guarantee a line of credit.

10-04(a)
Abbott
George

GUARANTEE LINE OF CREDIT – MELFORT GOLF & COUNTRY CLUB:

That we guarantee a line of credit for the Melfort Golf & Country Club, to a maximum of \$75,000.00. **Degelman/Lang MOTION WITHDRAWN**

The request from the Melfort Golf & Country Club was referred to the Legislative & Finance Committee to determine the exact terms of the guarantee and their impact on the City's borrowing limit and verify the consolidated loan balances.

9. Dec 29/09: Melfort Agricultural Society request to designate grandstand as a heritage property. Referred to the Heritage Advisory Committee.
10. Jan 12/10: Plus Industries Inc. 2010 recycling funding request. Referred to the Legislative & Finance Committee.
11. Jan 7/10: J. Koroluk letter concerning the definition of the family swim rate at the pool. Referred to the Leisure Services Advisory Committee.

TAX COLLECTION COMPARATIVE STATEMENT – DECEMBER, 2009

REPORT – LEGISLATIVE & FINANCE DEPARTMENT

- The Treasurer is reviewing the draft capital asset valuation for errors, omissions and clarifications. The deadline for review is January 15th.
- The auditors will be completing the majority of their work off-site, but have tentatively booked February 9 and 10 for their on-site work.
- Management has completed the draft 2010 capital budget. Council will meet to review it after the regular meeting on February 8, 2010.
- Preliminary operating budget numbers are being submitted.
- The 2009 assessment return has been completed.

BUILDING PERMIT REPORT – DECEMBER, 2009 & ANNUAL REPORT

REPORT – COMMUNITY SERVICES DEPARTMENT

- Bleachers have been installed and various deficiencies are being addressed at the Kerry Vickar Centre. There may be some seating lost in the performing arts theatre due to the installation of arm rests, which will be discussed tomorrow. The Program Coordinator will be moving her office to the Centre this week and preparations are underway to host the Wilkinsons Concert on January 20th.
- Capital and operating budgets are being prepared.
- The Melfort Immigration Committee has received funding to hire an immigration coordinator. Council agreed that the vacant office in City Hall would be an option for office space.
- The Department is to investigate the removal of the power poles on the boulevard in front of the Kerry Vickar Centre.

10-05
Degelman
MacNaughton

MINUTES, WORKS & UTILITIES COMMITTEE, DECEMBER 16, 2009:

That the minutes of the Works & Utilities Committee meeting held on December 16, 2009, be adopted as circulated. **Carried**

10-06
MacNaughton
Degelman

APPROVE POLICY 3.14 – SERVICE CONNECTIONS – SEWER:

That the amendment of City of Melfort Policy No. 3.14 entitled “*Service Connections – Sewer*”, be approved. **Carried**

MUNICIPAL POLICING REPORT – OCTOBER & NOVEMBER, 2009**REPORT – WORKS & UTILITIES DEPARTMENT**

- The crew has done 3 interments, a water and sewer connection on Main Street North, repaired a high volume water break on Northcott and graded residential streets. There are additional connections to do from 2009.
- Clearance has been obtained to place fill at the airport.
- The Director explained the rationale for grading on residential streets and blowing snow on Saskatchewan Avenue.

PUBLIC HEARING - ZONING BYLAW AMENDMENT

There were no individuals present and no written submissions received objecting to the proposed Zoning Bylaw amendment, Bylaw 2009-20.

10-07
Degelman
Abbott

BYLAW 2009-20:

That Bylaw No. 2009-20, being a bylaw to amend Zoning Bylaw 96-09 to increase the minimum floor area in an R1A . Low Density Residential District to 112 square metres (1,205 sq. ft.), be read a second time. **Carried**

10-08
Abbott

BYLAW 2009-20:

That Bylaw No. 96-09 be read a third time and passed. **Carried**

10-09
George
Lang

ACCOUNTS:

That we approve for payment general cheque numbers 14836 to 14999, inclusive, in the total amount of \$1,166,085.87. **Carried**

ANNOUNCEMENTS

- The CJVR Performing Arts Theatre will be opening on January 20, 2010, featuring The Wilkinsons.

**10-10
Lang
George**

ADJOURNMENT:

That the meeting adjourned at 6:20 p.m. **Carried**

The meeting adjourned at 6:20 p.m.

Mayor

City Clerk