

CITY OF MELFORT
April 12, 2010

Minutes of the City of Melfort Regular Meeting held on Monday, April 12, 2010, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:03 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, MacNaughton, Terry, George and Degelman.

STAFF: J. Wade, City Manager; S. Peterson, City Treasurer; G. Gilmore, Director of Works & Utilities; K. Ottenbreit, Director of Community Services and H. Audette, City Clerk.

10-73
George
Lang

MINUTES, REGULAR COUNCIL MEETING, MARCH 15, 2010:

That the minutes of the Regular Council meeting of the City of Melfort held on March 15, 2010, be adopted as circulated. **Carried**

10-74
Degelman
Lang

MINUTES, SPECIAL COUNCIL MEETING, MARCH 30, 2010:

That the minutes of the Special Meeting of the City of Melfort held on March 30, 2010, be adopted as circulated. **Carried**

DELEGATIONS

Extreme Makeover: Melfort Edition

Pastor Paul Dubois advised that out of 15 applications, the Selection Committee has chosen a family for the Extreme Makeover . grandparents who are raising their grandchildren (their son is willing to sign over the house to the grandparents). The home seems to be of solid construction, but there are a number of problems, with the foundation being the largest concern. The Extreme Makeover Team presented a number of suggestions of how the City can become involved, including a property swap in the 418 McLeod Avenue East area. The Team would like to hear from the City by May 15, with a month's timeline to do the work. Pastor Dubois commented on the wonderful participation from the community. An account has been set up at the Advantage Credit Union for people interested in making a donation to the project.

Mayor Phillips referred the request to Administration for recommendation to Council. The Extreme Makeover Team was advised to contact the Building Inspector to conduct an assessment of the structure before starting work.

Parkland Review: itvparkland

Mr. Brent Fitzpatrick, Group Publisher of the Parkland Review, appeared before Council to introduce their new local web-based television station at www.itvparkland.com. This station will allow the editorial staff to cover live-action stories that don't fit well to print and provide more flexibility in the coverage of stories. Based out of the Tisdale Recorder office, there is also an office and crew in Humboldt. Mr. Fitzpatrick encouraged Council members to check it out and contact them with suggested news stories.

Access Communications

Representing Access Communications, Mr. Doug Alexander, Community Relations Manager gave an overview of the history of this not-for-profit cable co-operative and reported that the system rebuild in Melfort is now complete, with 1,024 subscribers and \$470,000 invested in the rebuild. Access Communications is opening a regional

office/retail store at 620 Saskatchewan Avenue East. The local community channel, Access 7, will include a community bulletin board, local weather, potential community cam and coverage of local events including high school sports and the Mustangs. Mr. Alexander commented that in 2009, the company supported over 1600 local organizations in their fundraising efforts, through the Access Children's Fund and Centennial Scholarships. Mr. Cecil Nelson has been appointed the community ambassador to monitor the system in Melfort and obtain local feedback. On behalf of Council, Mayor Phillips thanked Access Communications for their presentation.

10-75

Terry
MacNaughton**PROCLAMATIONS:**

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
May, 2010	Multiple Sclerosis Society of Canada	"MS Awareness Month"
April 19-25, 2010	Welcome Wagon	"Official Welcome Wagon Week"
Carried		

10-76

Terry
MacNaughton**APPROVE AIRPORT BOARD APPOINTMENT:**

That we approve the appointment of Mr. Bill Cockwill to the Melfort Airport Board, with a term ending December 31, 2011. **Carried**

10-77

Lang
Degelman**APPROVE SUBDIVISION NW 5-45-18-W2M:**

That we approve the attached Plan of Proposed Subdivision dated October 31, 2009, prepared by Meridian Surveys Ltd. for a portion of NW ¼ Section 5-45-18-W2M, to proposed Lot 1, Block 123, for the purpose of commercial development. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Mar/2010: Star City Community Arena Fundraising Committee request for sponsorship. Referred to Community Services Department.
2. Mar 18/10: Norm Campbell, SPRA CEO re: incorporating recreation and parks into municipal planning.
3. Mar/2010: 2010 Canada Post Community Literacy Awards.
4. Mar 5/10: RM of Flett's Springs No. 429. 2010 Board Appointments.
5. Invitation to attend grand opening of CUPE Prince Albert office. April 15, 2010. RSVP required
6. Thank you for donation to Carrot River Regional Interclub Skating Competition.
7. Mar 25/10: Ministerial Order for the Melfort Housing Authority.
8. Mar 15/10: G. Liddle re: critique on the CJVR Performing Arts Theatre. Planning & Development have been working on a solution involving portable risers. They will be in contact with Mr. Liddle when the risers are done.
9. Mar 18/10: S/Sgt Wouters request for input on the annual policing performance plan (deadline of April 10, 2010). Referred to Protective Services Commission.
10. Mar 22/10: C. Fischl, Melfort & District Community Justice Committee request for 2010 funding. Administration is to issue this annual contribution.
11. Apr 7/10: Melody Motors request for sewage service. Referred to Works & Utilities.
12. Apr 6/10: D. Wood re: bylaw to authorize the hobby of keeping Racing Homing Pigeons. Referred to Legislative & Finance Committee.
13. Mar 20/10: Plus Industries request for municipal tax exemption on 609 Hamilton Ave West and 109 Main Street South.

- 10-78**
Terry
MacNaughton
- MINUTES, COMMITTEE OF THE WHOLE, MARCH 25, 2010:**
That the minutes of the Committee of the Whole meeting held on March 25, 2010, be adopted as circulated. **Carried**
- 10-79**
Lang
George
- MINUTES, LEGISLATIVE & FINANCE COMMITTEE, APRIL 1, 2010:**
That the minutes of the Legislative & Finance Committee meeting held on April 1, 2010, be adopted as circulated. **Carried**
- 10-80**
George
Lang
- AMEND RESERVE POLICY 1.46:**
That we approve the amendment of City of Melfort Policy No. 1.46, entitled "*Reserve Policy*". **Carried**
- 10-81**
Lang
George
- AMEND BUDGET POLICY 1.48:**
That we approve the amendment of City of Melfort Policy No. 1.48, entitled "*Budget Policy*". **Carried**
- 10-82**
George
Lang
- AMEND SURPLUS/DEFICITS POLICY 1.49:**
That we approve the amendment of City of Melfort Policy 1.49, entitled "*Surplus/Deficits*". **Carried**
- 10-83**
Lang
George
- AMEND 2010 GENERAL CAPITAL BUDGET:**
That we approve the following amendments to the 2010 General Capital Budget:
- a) That \$4,500.00 be added to 2010 Transportation Capital for fencing at the Melfort Airport.
 - b) That the purchase of property on the NW 05, to provide rear access to commercial property, be increased to \$25,000.00 and funded from the Land Development Fund.
- Carried**
- 10-84**
George
Lang
- APPROVE 2010 OPERATING BUDGET:**
That we approve the City of Melfort 2010 Budget for General Operations, Utility Operations, Landfill Operations and Waste Collection Operations, as finalized during the Council budget sessions held February 8, February 25, March 25 and April 12, 2010.
Carried

Councillor Lang, Finance Chairman, gave a press release outlining the highlights of the 2010 budget, which includes a .87 mill increase to 16.03 mills, a base tax increase to \$250 for vacant property and an authorized drawdown of up to \$50,000 from the mill rate stabilization reserve if necessary. The 2010 budget translates into an average property tax increase of approximately 3.9%. Appreciation was expressed to the Finance Chair and his Committee, Council and Administration on completion of the budget process.

REPORT – LEGISLATIVE & FINANCE DEPARTMENT

- The Treasurer continues work on the financial statement and meeting the new PSAB requirements.
- Preparation of the list of lands is underway.
- The Treasurer is in the process of closing the 2009 year, exporting the budget to 2010 and downloading assessments to prepare for the May tax levy.
- The Department will be undergoing an assessment and potential reorganization in the near future.

- The Treasurer has been in contact with Vadim utility customers in the province to start automating the City's utility processes.

10-85
Degelman
Lang

MINUTES, PLANNING & DEVELOPMENT COMMITTEE, MARCH 23, 2010:

That the minutes of the Planning & Development Committee meeting held on March 23, 2010, be adopted as circulated. **Carried**

10-86
Lang
Degelman

MINUTES, COMMUNITY DEVELOPMENT ADVISORY COMM., MARCH 18, 2010:

That the minutes of the Community Development Advisory Committee meeting held on March 18, 2010, be received. **Carried**

10-87
Degelman
Lang

MINUTES, COMMUNITY GROWTH COMMITTEE, MARCH 12, 2010:

That the minutes of the Community Growth Committee meeting held on March 12, 2010, be received. **Carried**

FIRE DEPARTMENT REPORT – JANUARY-MARCH, 2010

BUILDING PERMIT REPORT – MARCH, 2010

REPORT – COMMUNITY SERVICES DEPARTMENT

- The Department is in the process of hiring summer staff.
- Staff are busy with shutdown at the Palace and preparing equipment for spring.
- Several staff members will be attending the Level 1 OH&S Workshop.
- The grand opening of the Kerry Vickar Centre takes place May 7, 8 and 9, with Mr. Vickar and family in attendance.
- The Melfort Immigration Committee has hired an Outreach Worker, for a term ending July 31st, to assess immigrants living in Melfort to try and meet the needs of future immigrants coming to Melfort.
- Lot sales are continuing well.
- The Department will be meeting with the Chamber next month to initiate work on a long-term tourism plan.

10-88
Terry
MacNaughton

MINUTES, AIRPORT BOARD, MARCH 9, 2010:

That the minutes of the Airport Board meeting held on March 9, 2010, be received. **Carried**

REPORT – WORKS & UTILITIES DEPARTMENT

- The crew was busy with 3 interments, cemetery clean-up, gravelling back alleys, street sweeping and the repair of one small water break.
- The Director is pressuring Highways to get lines painted on Saskatchewan Avenue.
- The spring lagoon release is in progress.
- The 2010 landfill permit was received, with the geotechnical study being part of that requirement this year.
- The Director is working on preparing for the local improvement programs.
- Communities of Tomorrow is an export group formed to help solve the infrastructure needs of Saskatchewan municipalities. The Director and Foreman will be travelling to Regina several times for sessions on trenchless technology.
- Spring clean-up will take place the third week in May.

10-89
Lang

BYLAW 2010-08:

That Bylaw 2010-08, being a bylaw of the City of Melfort to fix the municipal mill rate on

- George** taxable properties for the year 2010, be introduced and read a first time. **Carried**
- 10-90**
Terry
MacNaughton **BYLAW 2010-08:**
That Bylaw 2010-08 be read a second time. **Carried**
- 10-91**
Terry
MacNaughton **BYLAW 2010-08:**
That Bylaw 2010-08 be given three readings at this meeting. **Carried Unanimously**
- 10-92**
Terry
Degelman **BYLAW 2010-08:**
That Bylaw 2010-08 be read a third time and passed. **Carried**
- 10-93**
George
Lang **BYLAW 2010-09:**
That Bylaw 2010-09, being a bylaw of the City of Melfort to provide for a base tax to be levied, effective January 1, 2010, on taxable properties in the City of Melfort, be introduced and read a first time. **Carried**
- 10-94**
Degelman
Terry **BYLAW 2010-09:**
That Bylaw 2010-09 be read a second time. **Carried**
- 10-95**
Terry
Degelman **BYLAW 2010-09:**
That Bylaw 2010-09 be given three readings at this meeting. **Carried Unanimously**
- 10-96**
Terry
MacNaughton **BYLAW 2010-09:**
That Bylaw 2010-09 be read a third time and passed. **Carried**
- 10-97**
Lang
George **BYLAW 2010-10:**
That Bylaw 2010-10, being a bylaw of the City of Melfort exempting certain property from taxation for the year 2010, as provided by Section 262(3) of *The Cities Act*, be introduced and read a first time. **Carried**
- 10-98**
Degelman
Terry **BYLAW 2010-10:**
That Bylaw 2010-10 be read a second time. **Carried**
- 10-99**
Terry
MacNaughton **BYLAW 2010-10:**
That Bylaw 2010-10 be given three readings at this meeting. **Carried Unanimously**
- 10-100**
Terry
Degelman **BYLAW 2010-10:**
That Bylaw 2010-10 be read a third time and passed. **Carried**
- 10-101**
George
Lang **ACCOUNTS:**
That we approve for payment general cheque numbers 15417 to 15680, inclusive, in the total amount of \$809,463.00. **Carried**

ANNOUNCEMENTS

- Mayor Phillips raised some interesting population comparisons between Melfort, Tisdale, Nipawin and Saskatoon:
 - In the age category 65 and older, Saskatoon has 12.7% compared to 19.2% in Nipawin and Melfort
 - In the age category 0 to 19 years, the range was 19-26%, with Melfort showing slightly over 26%, which is younger than Saskatoon.

10-102
Terry
MacNaughton

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:47 p.m.

Mayor

City Clerk