

CITY OF MELFORT

June 14, 2010

Minutes of the City of Melfort Regular Meeting held on Monday, June 14, 2010, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Phillips and Councillors Lang, MacNaughton, George, Abbott and Terry.

STAFF: J. Wade, City Manager; S. Peterson, City Treasurer; G. Gilmore, Director of Works & Utilities; K. Ottenbreit, Director of Community Services and H. Audette, City Clerk.

10-137
Lang
George

MINUTES, REGULAR COUNCIL MEETING, MAY 17, 2010:

That the minutes of the regular Council meeting held on May 17, 2010, be adopted as amended. **Carried**

The May 17th regular minutes were amended to include Councillor Abbott in the list of members present.

DELEGATION

Meyers Norris Penny – 2009 Audited Financial Statement

Representing Meyers Norris Penny LLP, Ms. Carrie Nicholson presented the 2009 Audited Financial Statement, explaining that the format of the financial statement is different due to new PSAB reporting requirements. The 2008 financial figures have been restated and tangible capital assets are included under non-financial assets. Essentially there is no distinction between capital and operating.

Council expressed their concern about the difficulty of reading the statement and questioned whether there is any future benefit in these reporting requirements. The Treasurer suggests looking at 2009 as becoming reporting compliant and in the future look at the merits of changing the way we budget or ways we can improve the report. SUMA will be holding workshops on how to analyze the financial statement and have advised municipalities to continue normal budget practices for 2010.

10-138
George
Lang

APPROVE DESTRUCTION OF CORPORATE RECORDS:

That we approve the destruction of the records identified on the 2010 Records Disposal Schedule, in accordance with the requirements of the City of Melfort Records Retention and Disposal Schedule. **Carried**

10-139
Abbott
Lang

APPROVE SERVICING AGREEMENT – LOTS 1-3, BLOCK T, PL 77PA09097:

That we authorize the Mayor and the City Clerk to execute the attached Servicing Agreement between the City of Melfort and 101119329 Saskatchewan Ltd. O/A Regal Homes, for the servicing and development of Lots 1, 2, and 3, Block T, Plan Number 77PA09097. **Carried**

10-140
Lang
Abbott

AUTHORIZE TENDER FOR SERVICING OF CARSON STREET & ORR DRIVE:

That we authorize Administration to issue a tender for the servicing and development (including curb and gutter) of the following lots in the 2010 construction season:

Carson Street: Lots 1, 7 & 8, Block 121
Service to proposed lot on south portion of Carson Street

Orr Drive: Lot 46, Block 105
Lots 1 - 13, Block 120
Lots 11 . 22, Block 120
Lot 66, Block 120

And further, that this unbudgeted expenditure be financed from the Land Development Fund. **Carried**

10-141
Terry
MacNaughton

SUPPORT THE ESTABLISHMENT OF 211 SERVICES IN SASKATCHEWAN:

That we endorse the objective of 211 Canada, to effectively connect people with the appropriate information and services, enhance Canada's social infrastructure and enable people to fully engage in their communities.

And further, the Council of the City of Melfort supports the efforts of the 211 Saskatchewan Steering Committee in establishing 211 services in Saskatchewan. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. May 12/10: Provincial Recreation Education Task Group request for support to urge Government to continue funding 2-year curriculum. Council directed the Mayor to send a letter of support.
2. May 26/10: Newsask Community Futures re: appointment of Bob McPherson as Zone 4 representative.
3. Re: Proposed Amendment to Livestock Bylaw to permit domestic pigeons
 - (a) May 25/10: E-mail from R. Cotterill, PA City Manager
 - (b) May 27/10: E-mail from Theresa Dust re Saskatoon bylaw
 - (c) May 31/10: Letter of objection from 8 rural & city residents
 - (d) June 8/10: 22 letters of objection from various city residents
 - (e) June 10/10: List of residents opposing the bylaw
4. May 21/10: MP Randy Hoback re: endorsement of Bill C-480.
5. June 8/10: Melfort Agricultural Society report on Grandstand Project.

10-142
Terry
MacNaughton

MINUTES, COMMITTEE OF THE WHOLE, MAY 17, 2010:

That the minutes of the Committee of the Whole meeting held on May 17, 2010, be adopted as circulated. **Carried**

10-143
Lang
George

2009 FINANCIAL STATEMENT & MUNICIPAL PUBLIC ACCOUNTS:

That the City of Melfort Financial Statements, which includes the Municipal Public Accounts, for the year ending December 31, 2009, be received. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT

REPORT – LEGISLATIVE & FINANCE DEPARTMENT

- Now that the financial statement is complete, the Department will be updating required journal entries. The Treasurer will be attending the upcoming SUMA workshop on financial statement analysis and budget process.
- 2010 tax notices were mailed out May 28. Current taxes are due by June 30, 2010, to avoid penalties. The deadline for appeals is June 30, 2010. Appeal forms are available at City Hall. The Treasurer will circulate a survey of appeal fees.

- On behalf of Council, Mayor Phillips thanked the Finance Chairman and the Treasurer for their budget presentations to the Chamber and the public.

10-144
Abbott
Lang

MINUTES, COMMUNITY GROWTH COMMITTEE, JUNE 11, 2010:

That the minutes of the Community Growth Committee meeting held on June 11, 2010, be received. **Carried**

10-145
Abbott
Lang

APPOINTMENT TO COMMUNITY GROWTH COMMITTEE:

That we approve the appointment of Candis Harper, as a representative of the Melfort & District Chamber of Commerce, to the Community Growth Committee with a term ending December 31, 2010. **Carried**

BUILDING PERMIT REPORT – MAY, 2010

FIRE INSPECTION REPORT – JUNE 2, 2010

REPORT – DEPARTMENT OF COMMUNITY SERVICES

- The Outreach Worker has submitted her report to the Immigration Committee, who have identified four priorities and will be developing work tasks to address those recommendations.
- The Immigration Committee have arranged a motivational speaker, Ted Jaleta, on June 25th at 7:00 pm at the Kerry Vickar Centre. They are also participating in Canada Day celebrations to add an international component. Saskatchewan Express will also be entertaining.
- The Melfort Campground is operational and the Department is in the process of hiring an attendant.
- The Department is trying to stay on top of grass cutting and weed control.
- Residential land sales continue to be very strong. In 2009, the City had executed 5 land sales by this time and in 2010, the Department has executed 17 so far.

10-146
Terry
MacNaughton

MINUTES, AIRPORT BOARD, JUNE 8, 2010:

That the minutes of the Airport Board meeting held on Tuesday, June 8, 2010, be received. **Carried**

10-147
Terry
MacNaughton

PREPARE LOCAL IMPROVEMENT REPORT – 200 BL REGENT STREET:

That the Director of Works & Utilities prepare a report in accordance with Section 6 of *The Local Improvements Act, 1993*, with respect to the local improvements listed below:

Work	On	From	To	Estimated Cost
Curb, Gutter & Sidewalk	Regent Street . 200 block	Quebec Street	Stepney Street	\$ 60,928.00

Carried

10-148
Terry
MacNaughton

ADOPT LOCAL IMPROVEMENT REPORT – 200 BL REGENT STREET:

That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below, be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$60,928.00.

Work	On	From	To
Curb, Gutter & Sidewalk	Regent Street . 200 block	Quebec Street	Stepney Street

and, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality.

And further, that we rescind Resolution No. 10-123, adopting the report for curb and gutter only on the 200 block of Regent Street. **Carried**

10-149
Terry
MacNaughton

PREPARE LOCAL IMPROVEMENT REPORT – WHITLEY STREET:

That the Director of Works & Utilities prepare a report in accordance with Section 6 of *The Local Improvements Act, 1993*, with respect to the local improvements listed below:

Work	On	From	To	Estimated Cost
Curb, Gutter & Sidewalk	Whitley Street	Frost Drive	Carson Street	\$ 18,144.00

Carried

10-150
Terry
MacNaughton

ADOPT LOCAL IMPROVEMENT REPORT – WHITLEY STREET:

That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below, be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$18,144.00.

Work	On	From	To
Curb, Gutter & Sidewalk	Whitley Street	Frost Drive	Carson Street

and, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality. **Carried**

REPORT – DEPARTMENT OF WORKS & UTILITIES

- The crew repaired one water main break on 200 block Stovel West and are repairing a leaky service connection on 100 Bemister Avenue East.
- Spring clean-up is now complete.
- Saskatchewan Avenue line painting is complete, with some placement of thermal lane delineation markers. The crew is painting crosswalks as weather permits.
- Extensive gravelling has been done and the department may have to obtain more gravel to complete this year.
- A small sewer dig was undertaken at the Museum.
- Communities of Tomorrow wrapped up in May. The new technology and options under discussion were very beneficial to the department.
- Gee Bee Construction is starting waterline replacement on the 500 block of Stovel West today and will then be moving to the 300-400 block of Burns Avenue.
- Front street waste collection will continue until further notice. Residents were thanked for their patience.

10-151
Abbott
Lang

BYLAW NO. 2010-11:

That Bylaw No. 2010-11, being a bylaw to regulate livestock and domestic pigeons in the City of Melfort, be read a second time. **Motion Defeated**

The Clerk is to update the existing Livestock Bylaw and bring it back to the next meeting for ratification.

10-152
Lang
Abbott

BYLAW NO. 2010-13:

That Bylaw No. 2010-13, being a Bylaw of the City of Melfort to amend Zoning Bylaw 96-09 to establish a R1B . Low Density Residential district, be introduced and read a first time. **Carried**

10-153
Lang
George

ACCOUNTS:

That we approve for payment general cheque numbers 15896 to 16078 inclusive, in the total amount of \$420,135.69. **Carried**

ANNOUNCEMENTS

- Councillor MacNaughton passed on bouquets to the Kerry Vickar Centre staff from his family who attended a function at the Centre.
- The City Manager announced a Council bar-be-que at his home following the July 12, 2010, regular meeting.
- Councillor George reported on his attendance at the dedication of the new Salvation Army Chapel and Thrift Store. He encouraged members to tour the facility.
- Councillor MacNaughton invited Council to attend a Kidsport Fundraiser this evening at 6:30 pm at the Kerry Vickar Centre featuring a basketball game against Comet Alumni.
- Mayor Phillips advised that he has sent a congratulatory letter to Mr. Larry Vickar, who was honoured recently at the Jewish National Fund's Negev Gala in Winnipeg.
- Mayor Phillips thanked Administration on bringing in a \$173,795 operational surplus.

10-154
George
Lang

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:11 p.m.

Mayor

City Clerk