

**CITY OF MELFORT**  
**November 3, 2008**

Minutes of the City of Melfort Regular Meeting held on Monday, November 3, 2008, in the Council Chambers, Melfort, Saskatchewan, commencing at 4:58 p.m.

**PRESENT:** COUNCIL: Deputy-Mayor Abbott and Councillors Lang, MacNaughton, Russin and Degelman.

STAFF: J. Wade, City Manager; D. Graham, Director of Works & Utilities; K. Ottenbreit, Director of Community Services and H. Audette, City Clerk.

**08-258**  
**Lang**  
**Russin**

**MINUTES, REGULAR COUNCIL MEETING, OCTOBER 6, 2008:**

That the minutes of the Regular Council meeting of the City of Melfort held on October 6, 2008, be adopted as circulated. **Carried**

**08-259**  
**Degelman**  
**Lang**

**APPROVE EXTENSION OF ORDER – 501 CRAWFORD AVE W:**

That we approve a seven-month extension of the deadline to comply with the Order to Remedy Contravention on 501 Crawford Avenue West, to July 31, 2009, subject to the following conditions:

1. That the property owner provide a written assurance from their contractor that the required work will be completed no later than July 31, 2009.
2. That the property must remain unoccupied until such time as the conditions of the Order are satisfied.

**Carried**

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. Oct. 1/08: RCMP request for names of spray paint purchasers.
2. Oct. 3/08: NE REDA re: community service agreements.
3. Oct. 13/08: W. Koroluk re: lane drainage.
4. Sep/Oct/08: SUMA Urban Voice, Vol. 13, No. 4.
5. Oct. 17/08: Earl Work re: trade show. The Director of Community Services will contact the Chamber about Mr. Work's concerns.
6. Oct. 20/08: Melfort Veterinary Service Board 2008 annual assessment and report.
7. Oct. 17/08: Communities Committed to Children Forum . Nov. 21/08.
8. Oct. 14/08: Ministry of Highways and Infrastructure . 2007 traffic information.
9. Oct. 2/08: Minister of Environment re: closing of Poplar Creek crossing.
10. Oct. 16/08: Minister of Health re: physician recruitment and retention.
11. Oct. 23/08: FCM Members Advisory . DNC List . update.
12. Oct. 21/08: Ministry of Tourism, Parks, Culture & Sport re: final report %Historic Places in Saskatchewan Municipalities+study.
13. Sep. 10/08: Minutes of the Melfort & Area Interagency Committee.
14. Oct. 30/08: NE Enterprise Region request for letter of support and assistance. Administration is to draft a letter of support for the region.

**REPORT – LEGISLATIVE & FINANCE COMMITTEE**

- The Manager has started the process to interview candidates for the Treasurer/Assessor position. Application closing date is November 7, 2008.

**08-260**  
**Lang**  
**Degelman**                    **MINUTES, COMMUNITY DEV. ADVISORY COMMITTEE, OCTOBER 16, 2008:**  
That the minutes of the Community Development Advisory Committee meeting held on October 16, 2008, be received. **Carried**

**08-261**  
**Degelman**  
**Lang**                        **MINUTES, COMMUNITY GROWTH COMMITTEE, OCTOBER 20, 2008:**  
That the minutes of the Community Growth Committee meeting held October 20, 2008, be received. **Carried**

**08-262**  
**Lang**  
**Degelman**                **MINUTES, LEISURE SERVICES ADVISORY COMMITTEE, OCTOBER 22, 2008:**  
That the minutes of the Leisure Services Advisory Committee meeting held on October 22, 2008, be received. **Carried**

**08-263**  
**Degelman**  
**Lang**                        **MINUTES, PLANNING & DEVELOPMENT COMMITTEE, OCTOBER 28, 2008:**  
That the minutes of the Planning & Development Committee meeting held on October 28, 2008, be adopted as circulated. **Carried**

**08-264**  
**Lang**  
**Degelman**                **ADOPT NEIGHBORHOOD NAMES:**  
That the City of Melfort adopt the following neighborhood names, as recommended by the Planning & Development Committee and the Community Growth Committee:

- Area 1:Horizon Industrial Park
- Area 2:Broadway Park
- Area 3:Parkview Place
- Area 4:Elm View
- Area 5:Spruce Grove
- Area 6:Windsor Park
- Area 7:Southgate

And further, that ~~%Windsor Slough~~+be renamed ~~%Windsor Pond~~+ **Carried**

**08-265**  
**Degelman**  
**Lang**                        **APPROVE 2009-2010 LEISURE SERVICES FEES & CHARGES:**  
That we approve the attached Leisure Services Fees & Charges Schedule effective May 1, 2009, to April 30, 2010. **Carried**

**REPORT – COMMUNITY SERVICES DEPARTMENT**

- The Facility Fundraising campaign launch was very successful.
- The Department hopes to establish a Beautification Committee before the new year.
- Roof repairs are being undertaken on the NLP lobby roof.
- The Department continues to prepare for the operation of the new facility.
- A shell and roof have been constructed on the Spruce Haven washroom facility.
- The City pruning program will commence at the end of November.

**08-266**  
**Degelman**  
**MacNaughton**            **MINUTES, WORKS & UTILITIES COMMITTEE, OCTOBER 16, 2008:**  
That the minutes of the Works & Utilities Committee meeting held October 16, 2008, be adopted as circulated. **Carried**

**08-267**  
**MacNaughton**  
**Degelman**                **MINUTES, WORKS & UTILITIES COMMITTEE, OCTOBER 30, 2008:**  
That the minutes of the Works & Utilities Committee meeting held on October 30, 2008, be adopted as circulated. **Carried**

08-268  
Degelman  
MacNaughton

**MINUTES, PROTECTIVE SERVICES COMMISSION, OCTOBER 21, 2008:**

That the minutes of the Protective Services Commission meeting held October 21, 2008, be received. **Carried**

08-269  
MacNaughton  
Degelman

**AWARD FUEL TENDER:**

That the City of Melfort Fuel Supply Contract for the period November 1, 2008 to October 31, 2011, be awarded as follows:

1. Bulk diesel fuel at 110.67 cents/litre GST included, delivered, to Petro-Canada . Millsap Fuel Distributors Ltd., Tisdale, SK.
2. Pump fuel at pump posted price less 1.5 cents/litre plus rebate, to Melfort Co-operative Association Ltd., Melfort, SK. **Carried**

08-270  
Degelman  
MacNaughton

**RENEW SPECIAL NEEDS TRANSIT CONTRACT – LORNE STEWART:**

That we authorize the Mayor and City Clerk to renew the Special Needs Transit Service Contract between Lorne C. Stewart and the City of Melfort, for a one year term commencing on the 1<sup>st</sup> day of January, 2009, and expiring December 31, 2009. **Carried**

**MUNICIPAL POLICING REPORTS – AUGUST & SEPTEMBER, 2008**

**REPORT – WORKS & UTILITIES DEPARTMENT**

- The crew is excavating and filling for the 2009 paving program on the 600 block of Burrows Avenue East and Shadd Street.
- Lane construction is underway north of 3<sup>rd</sup> Avenue North.
- The Department has graveled Hodgins Drive.
- A culvert is being placed across Stepney Street to facilitate drainage.

08-271  
Lang  
Degelman

**BYLAW 2008-26:**

That Bylaw No. 2008-26, being a Bylaw of the City of Melfort respecting buildings, known as the Building Bylaw, be introduced and read a first time. **Carried**

08-272  
Russin  
Lang

**BYLAW 2008-26:**

That Bylaw No. 2008-26 be read a second time. **Carried**

08-273  
Lang  
Russin

**BYLAW 2008-26:**

That Bylaw No. 2008-26 be given three readings at this meeting. **Carried Unanimously**

08-274  
Russin

**BYLAW 2008-26:**

That Bylaw No. 2008-26 be read a third time and passed. **Carried**

08-275  
Degelman  
Lang

**BYLAW 2008-27:**

That Bylaw No. 2008-27, being a bylaw to rename Star City Road to Shadd Drive, be introduced and read a first time. **Carried**

08-276  
MacNaughton  
Degelman

**BYLAW 2008-27:**

That Bylaw No. 2008-27 be read a second time. **Carried**

08-277  
Lang  
Degelman

**BYLAW 2008-28:**

That Bylaw No. 2008-28, being a Bylaw of the City of Melfort to amend Zoning Bylaw 96-09, to rezone Lots 1-11, Block 1 of Parcel AC from UH . Urban Holdings to R1A . AC1 . Low Density Residential Architectural Control District, be introduced and read a first time. **Carried**

08-278  
Lang  
Russin

**ACCOUNTS:**

That we approve for payment general cheque numbers 11499 to 11695, inclusive, in the total amount of \$727,438.58. **Carried**

**ANNOUNCEMENTS:**

- Councillor Russin reported that Shore Gold has officially forwarded the environmental impact analysis for the Star and Orion projects to the senior governments.

08-279  
Russin  
Lang

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:38 p.m.

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Mayor

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City Clerk